



NEWPORT WATERWAYS



PROPERTY OWNERS ASSOCIATION INC

Annual General Meeting and General Meeting

17 September 2014

Oyster Point Scout Hall

Scarborough Qld 4020



**AGENDA - ANNUAL GENERAL MEETING
Wednesday 17th September 2014.**

- 1. Welcome**
- 2. Apologies and Introduction of Guests**
- 3. Proxy Votes**
- 4. Confirmation of Minutes – A.G.M. 11th September, 2013**
- 5. Business arising from Minutes**
- 6. Acting President's Report – Brian Gill**
- 7. Treasurer's Report – Kevin Lyon**
- 8. Appointment of Auditor**
- 9. Secretary Report – Keith Hall**
- 10. Election of Officers – Confirmation of nominations received**

Positions:

- President**
- Vice-President**
- Secretary**
- Treasurer & Membership Registrar Officer**
- Newport Watch Area-Coordinator**
- Newsletter Editor**
- Committee Member**
- Committee Member**
- Committee Member**
- Committee Member**
- Immediate Past President**

- 11. Closure of 2014 Annual General Meeting**

Next Annual General Meeting September 2015

Minutes of Meeting	
Meeting type	General
Venue	Oyster Point Scout Hall, Cnr Sunnyside Road and Fernlea Avenue, Scarborough
Chairman	Briane Gill; President
Date	11 September, 2013
Opened time	0730
Closed time	
Attendance	Refer attached attendance register

1. Welcome

The President Brian Gill (BG) opened the meeting at 7:30pm and welcomed all present.

BG gave a brief overview of this evenings program – AGM first; followed by the GM; then refreshments. BG asked the meeting to assist the Secretary by giving their name when moving, seconding or speaking to motions.

Apologies

Tony and Wendy Kelly; Sergio and Lisa Santos; Colin Streeter; Norman & Jocelyn Davey, Denis & Pat Kunde; Maureen & Tony Bowmaker; Diane O'Connor; Sue & Rod Greasley; Henk & Marianne Erkel; Fay Hope; Enid & Jim Childs; Gwen Ennis; Brian & Latitia Rowe; Jean Turnbull; Mayor Alan Sutherland; Suzanne Williams; Ken & Sandra Baty; Henry Mandryk; Barry & Jacki Moore.

Proxies:

Proxy Votes received from Sergio and Lisa Santos (for Brian Gill or Ray Prince); Norman Davey Trevor Hill); Denis Kunde (Keith Hall)

2. Confirmation of Minutes of General Meeting held 12th September, 2013.

The Chairman advised that the minutes have been on the NWPOA website and are also included in the Annual Report document distributed this evening.

Motion: That the Minutes of the AGM of 12 September 2013 be confirmed as true and correct.			
Moved	Seconded	Decision	Action items arising
Rick Fernee	Pamela Bauze	Carried	Nil

3. Business arising from minutes

Business arising from Minutes: BG advised that any business arising from the minutes should be addressed in the subsequent reports and the General Meeting later.

4. Reports

4.1 Presidents Report – Brian Gill

1. BG advised that he did not plan to read his report as it is printed in the Annual Report but did highlight the following points in addition to the written report.

During my terms as your President, I have tried to maintain our focus and mission “To enhance the quality of life in Newport Waterways as a leading waterfront community”. We set about achieving this in four key areas being Communication and PR; Security; Community; and Commercial relationships.

Communications and PR refers to the bi-monthly Newsletter, the annual Business Directory, and our web site and E-mail communication program; This has worked extremely well and our members have been kept informed about what has been happening. Whilst we are a member based Association, in addition we have circulated all residents on two occasions and held a public meeting in relation to the sand canals and general canal maintenance.

Security is the work done by our Zone Captains and the successful Newport (neighbourhood) Watch program;

Community relationships includes attracting and retaining our members from the Newport residents; presenting social events; holding discussion forums and other activities. The challenge with the sand restoration program has seen a resurgence of interest in the work of the Association by some members affected.

Membership has been mostly static and we represent around 60% of the residents in the area. The more members we have enables us to have a much stronger voice within our Commercial relationships with the Council and other areas.

Social events and other activities have been supported although attendances at Sundowners and Christmas in July have dropped. The Pipers and Santa at Christmas really makes a nice Xmas Day.

Commercial Relationships - this represents our regular discussion/advisory meetings with Council, Governments and the developer. Our discussions with the Council in relation to the canals continue on a quarterly basis. In addition the Association's Technical sub-committee have meet with Council on a number of occasions to discuss the ongoing sand canal restoration issues.

And finally I would like to sincerely thank all the Management Committee members and sub-committee members for their commitment and dedication to the often thankless task of working within a volunteer organisation. Some of you are retiring this year and some of you are continuing on for a further year. Thank you.

There will be some new members elected to the Management Committee tonight. I welcome them and the talents they bring to the Association.

It will be important that the new committee maintain a clear focus on all the issues that affect the Newport Waterways. There must be a balance in everything that the Association does. Maintain good communication with members; provide effective Newport Watch programs; offer social activities that are supported by the members, and finally to maintain good communication and an effective working relationship with the Council in relation to the maintenance of all canals – gravel, sand and rock canals alike, and any other activities that affect the Waterways.

I have enjoyed serving our Association and community. Having recently retired, Judy and I will be hitching the caravan and taking some extensive trips during the next few years.

Thank you for your support and I wish the Association continued success in the future.

I seek a person to move the Adoption of the Presidents Report.

Motion: That the Presidents Report be adopted.			
Moved	Seconded	Decision	Action items arising
Bryan Galvin	Trevor Anger	Carried	Nil

4.2 Treasurers Report – Kevin Lyon

The auditor’s report by Fiducial Group Pty Ltd has been included in its entirety in the AGM handout.

There were some variations of allocation in the Statement of Income and Expenditure compared with the previous year, but the overall numbers are ok.

The report was passed without any questions being asked.

Motion: That the audited financial report be adopted.			
Moved	Seconded	Decision	Action items arising
Kevin Lyon	Keith Hall	Carried	Nil

4.3 Adjunct to Treasurers Report – Adoption of Auditor

AccountRight Tax & Audit Pty Ltd have submitted a proposal to audit the financial statements of Newport Waterways Property Owners Association Inc for the year ended 30 June 2014 at a fee of \$300 (Fiducial charged \$506 for the year ending 30 June 2013). The management committee at the meeting on 4 September 2013 passed a motion that AccountRight Tax & Audit Pty Ltd be appointed auditor at the AGM.

Motion: That the Auditor for 2013-14 be Account Right Pty Ltd.			
Moved	Seconded	Decision	Action items arising

Kevin Lyon	Sonya Smithers	Carried	Nil
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4.4 Membership Report – Kevin Lyon

On 11 September 2013 the membership stood at 362 which included 24 new members, and 77 who had not yet renewed their membership.

The membership for the past three years has been fairly stable at about 350.

Motion: That the Membership Report should be adopted.

Moved	Seconded	Decision	Action items arising
Kevin Lyon	Trevor Anger	Carried	Nil

5. Motion for Resolution

Amend By-Law 8 to Read

8. Management Committee

The management committee shall consist of:

President, Vice President, Secretary and Treasurer as required under the Rules

Immediate Past President

Newport Watch Area Co-ordinator

Editor – Newport News

Four (4) general committee members

Reasons:

The increase in Committee Members from three to four simply formalises what has been the practice for the past few years. The addition of the Immediate Past President is to assist the Incoming President and Management Committee with a smooth transition of knowledge in relation to NWPOA matters.

Note: This is an amendment to the By-Laws, and therefore in accordance with By-Law 3, the motion will require a two-thirds majority of the members present and entitled to vote.

To allow for discussion, KL sought a Mover and a Seconder for the Motion.

Motion: That By Law 8 be amended

Moved	Seconded	Decision	Action items arising
Bryan Galvin	Trevor Anger	Carried	Nil

6. Election of Office Bearers

As the President was not offering himself for re-election, the President undertook the position of Returning Officer and confirmed the nominations received for the Management Committee.

Positions:	President	Trevor Hill
	Vice-President	Stephen Krause
	Secretary	Keith Hall
	Treasurer/ Membership Registrar Officer	Kevin Lyon
	Newport Watch Area-Coordinator	Pam Bauze
	Committee Member	Norman Davey
	Committee Member	Bryan Galvin
	Committee Member	Sonia Smithers
	Committee Member	Denis Kunde
	Newsletter Editor	Vacant – no nominations

The Returning Officer called for nominations from the floor.

As there were no nominations the position was left vacant and the incoming Management Committee would seek suitable candidates.

The Returning Officer passed the control of the meeting to the new President for 2013-14 – Trevor Hill (TH)

(TH) addressed the meeting and presented a brief rundown of his goals for the year, which included the issues of the sand canal transformation, the long term maintenance of all beaches, broadening the membership base and enhancing the lifestyle of Newport residents.

7. Close

With no further business TH closed the meeting at 8:07 p.m. and invited all to stay and enjoy light refreshments

Acting President's Report – NWPOA Annual General Meeting

(17 September 2014)

Hello Everyone

Thank you for your attendance this evening and welcome to the Annual General Meeting of the Association.

At the Annual General Meeting in September last year, a number of long serving members of your Management Committee “retired”. New representatives were subsequently elected to the Committee and took on the responsibility for those roles and to represent the best interests of our community. The introduction of “new blood” brought with it new ideas, different personalities, methods of approach and a renewed focus.

During the year, Trevor Hill, who was elected as your President last year, tendered his resignation. To assist the Association, I agreed to take on the President’s role in an Acting capacity until this AGM. The casual vacancy caused by Trevor’s resignation was filled during the year by Murray Gellert.

As I indicated last year, I am not standing as your President although I will remain on the Management Committee as the Immediate Past President to assist the new President and committee through its transition.

I would like to take this opportunity early in my report to thank each of your committee representatives. Vice President Stephen Krause; Secretary Keith Hall; Treasurer and Membership Kevin Lyon; Newport Watch Pam Bauze; Newsletter Editor Norman Davey (and Jocelyn); Website and IT Sonia Smithers; Committee members Bryan Galvin, Murray Gellert and Dennis Kunde. Across the board there was a good mix of experience across all aspects of our canal lifestyle – sand canals; gravel canals; rock canals and dry blocks.

It is with regret that I advise that Keith Hall, Stephen Krause, Denis Kunde and Sonia Smithers have decided not to seek re-election to the Management Committee for 2015. I sincerely thank these retiring members for the exceptional service to our Association over the past year. This creates 4 vacancies on the Committee including that of a new President to lead our Association for the future. We are actively seeking keen and enthusiastic members to come on Board and continue the good work that has been developed over the past 12 months.

I would also like to sincerely thank all of our volunteer Zone Captains who do a mighty job with Newport Watch, membership and newsletter delivery.

I challenge you to become more active in the Association. We have vacancies coming up on our management committee; we have vacancies in the area for zone captains. Why not put your hand up and take a more active role in the Association. It only takes a couple of hours each month.

Membership:

Our membership has again been mostly static, with the Association still representing around 60% of the residents in the area. The more members we have enables us to have a much stronger voice within our commercial relationships with the Council and other areas. We will always welcome more members to strengthen our Association.

It is a bit disappointing that some residents choose to join when there is an issue that directly affects them, and then as soon as that issue is resolved their membership is not renewed. Our membership would be even stronger if we were able to retain those members that we lose from year to year.

Social:

Disappointingly, our social events were not very well supported this year. The annual July dinner dance was cancelled due to lack of support, and the irregular Sundowners at Endeavour Park was also cancelled due to poor attendances. Apparently our social activities are not seen as a priority by the members.

The Pipers and Santa at Christmas were successful and made for a nice Xmas Day. It has been recommended that in future we have two boats and two Santas splitting the canals (north of the bridge/south of the bridge) between them to allow for a more leisurely cruise by Santa up and down the canals. This will need to be considered by the incoming Management committee.

Newport Watch

Our neighbourhood watch program provided by your Association continues to provide a useful service to the community, keeping a close eye on our properties and anything unusual happening in and around the canals. I would like to thank Pam Bauze, our coordinator for her tireless efforts in looking after this important part of our Association, and a special thank you to all our Zone Captains for your ongoing commitment in your areas, welcoming new residents, delivering newsletters, collecting membership fees and all those other things you do. Thank you and great work! We do need some more Zone Captains. The work is not onerous but makes a significant contribution to the Association and the community.

Newsletter

Every second month, your Newsletter Editor, Norman Davey with some help from his wife Jocelyn has put together an interesting concoction of reports, recipes, updates, and interesting stories that go together to become the Newport News. Your Zone Captain then personally delivers these to you. Thank you Norman and Jocelyn.

E-mail Broadcasts

Our Secretary Keith has maintained regular NWPOA E-mail broadcasts to members as and when items of interest or of an urgent nature arise. There are around 250 members on this E-mail broadcast. E-mail communication is the quickest, efficient and least costly of the communication mediums. If you have not listed your E-mail address with the Association, please let us know and we will arrange for you to go onto the E-mail broadcast list.

Sand Canal Transformation Project

Following the NWPOA Mid-year General Meeting in March 2013, the Association formed a technical sub-committee to review the overall sand canal restoration project and its design weaknesses. After approaches to Council, the planned works in Sandpiper and Pelican Canals were suspended until the Council received and assessed detailed feedback and addressed improvements to the design & methodology.

In the early part of the process, the Council willingly met with our Technical sub-committee to discuss the issues and our ongoing concerns with the sand canal transformation process.

The Council has now slowed that communication process with the TSC, however it looks like Pelican Canal is almost completed and the Council will proceed to retro-fit Kingfisher and Sandpiper canals to a length of 15 metres. It will be important that the NWPOA maintains a close monitoring of the continuing work in these canals to ensure the Council does not undertake inappropriate short-cuts and the work is completed to proper standards.

I would like to thank the members of the sub-committee for their active representation of our issues with Council – Keith Hall; Brian Rowe; Murray Gellert; Clive Burrows; Stephen Krause, Norman Davey, and Bryan Galvin.

The Moreton Bay Regional Council (MBRC)

There is no doubt that the general feeling of residents is that the MBRC has failed in its duty of care for the residents on the Newport Waterways and has failed to appropriately maintain, preserve, and keep clean the Newport Waterways despite collecting many millions of dollars in Canal levies from the residents.

Your Association has met quarterly with the Council and the Estate developers at the NWAG (Newport Waterways Advisory Group) meetings to discuss relevant issues that affect our environment and lifestyle. There is a spirit of cooperation between all parties, although at times I feel Council pays “lip service” to the Consultation process and often the key decision-makers are not in attendance.

The joint meeting does have some positive benefits, however the Association is concerned that the Council now wants to reduce the quarterly meetings to 6 monthly meetings. This adds fuel to the belief that the Council officers want to persist on “doing it their way” rather than meeting with and listening to the legitimate concerns of the community.

We have maintained a good professional approach in our relationships with Council, however we have found over the past months that we have been forced to take a stronger (and tougher) approach with Council to achieve positive results.

The recent launch of the misguided Draft Town Plan by the MBRC shows that there is a constant need to be on our toes when it comes to dealing with the MBRC and as such there still continues to remain some major issues that need to be constantly addressed with Council.

Your Association is working pro-actively with residents and the Council to obtain solutions to the key challenges and to ensure that the Council does “maintain and keep clean” the canals in accordance with its responsibilities under the Canals Act, as well as managing and using our canal levy funds properly.

It is important that we continue to aggressively represent the views of our members with Council and that our NWAG representatives are the best that the Association can put forward and at all times aim to achieve positive and beneficial outcomes for our community.

Dredging

During the year dredging re-commenced in accordance with the recommended canal dredging maintenance plan. In addition, due to some additional siltation in Kingfisher Canal, some additional dredging was done in that canal.

Now the spoil pond is full, it will need to again need to dry and then be emptied before the next cycle of dredging can commence. Once we have confirmed details of this process, we will let you know. We continue to focus the MBRC on the requirement to provide revetment wall to revetment wall maintenance and that dredging must be from LAT to LAT to ensure the canals are navigable and the batters do not slump causing the bottoming of, and potential damage to pontoons.

Other:

During the year our new NWPOA website was launched; the Association invested in a new printer to assist with any urgent printing items and developed a range of Policy and Procedures Guidelines to assist the NWPOA Management Committee with their roles and responsibilities. The 2014 Community Directory was again fully subscribed and published in February. Please support the people that support us – the advertisers.

Conclusion:

Overall, it has been a successful year for the Association, but there is still more to be done.

I have enjoyed serving our Association and community over the past years but it is time for some new blood to take-over the reins.

As you are aware, I have filled this role as President for the past seven months in an acting capacity. I will not be seeking a further term as your President.

I will however make myself available as the Immediate Past President to ensure a smooth transition of knowledge to our next President and Management Committee.

Thank you for your support over the past years. I wish the incoming Management Committee continued success in their endeavours and offer my assistance in any way that I can.

Judy and I still plan more trips in our caravan and to enjoy a more relaxed lifestyle.

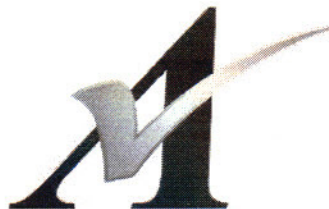
Best wishes and Have Fun.

A handwritten signature in black ink, appearing to read 'Brian Gill', with a small dash at the end.

Brian Gill

Newport Waterways Property Owners Association Inc

Financial Statements
For the year ended 30 June 2014



Accountright Tax & Audit Pty Ltd
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Newport Waterways Property Owners Association Inc

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Newport Waterways Property Owners Association Inc

Income and Expenditure Statement

For the year ended 30 June 2014

	2014 \$	2013 \$
Income		
Business Directory Subscriptions	1,370	940
Christmas in July	2,995	3,960
Donations	250	350
Membership Subscriptions	4,585	4,775
Raffles & Fundraising	512	716
Interest Received	866	434
Total income	<u>10,578</u>	<u>11,175</u>
Expenses		
Advertising	220	578
AGM/General Meetings	558	119
Auditor's Remuneration	506	484
Christmas Function	603	669
Christmas in July	2,920	3,738
Donations	900	1,250
Fees & Permits	82	45
Gifts	450	149
Insurance	1,922	2,060
Merchandise	588	506
Newsletters	1,181	1,032
Postage	107	144
Printing & Stationery	985	355
Rent	420	320
Repairs & Maintenance	297	
Telephone	43	
Website Expenses	1,279	59
Total expenses	<u>13,063</u>	<u>11,508</u>
Profit (loss) from ordinary activities before income tax	(2,484)	(333)
Income tax revenue relating to ordinary activities		
Net profit (loss) attributable to the association	(2,484)	(333)
Total changes in equity of the association	(2,484)	(333)

The accompanying notes form part of these financial statements.

Newport Waterways Property Owners Association Inc

Income and Expenditure Statement

For the year ended 30 June 2014

	2014 \$	2013 \$
Opening retained profits	15,270	15,603
Net profit (loss) attributable to the association	<u>(2,484)</u>	<u>(333)</u>
Closing retained profits	<u>12,786</u>	<u>15,270</u>

The accompanying notes form part of these financial statements.

Newport Waterways Property Owners Association Inc

Detailed Balance Sheet as at 30 June 2014

	Note	2014 \$	2013 \$
Current Assets			
Cash Assets			
Bank of Qld A/c 10141910		1,460	1,259
Bank of Qld Websaver A/c 21352615		11,326	14,011
		<u>12,786</u>	<u>15,270</u>
Total Current Assets		<u>12,786</u>	<u>15,270</u>
Total Assets		<u>12,786</u>	<u>15,270</u>
Net Assets		<u>12,786</u>	<u>15,270</u>
Members' Funds			
Accumulated surplus (deficit)		<u>12,786</u>	<u>15,270</u>
Total Members' Funds		<u>12,786</u>	<u>15,270</u>

The accompanying notes form part of these financial statements.

Newport Waterways Property Owners Association Inc

Notes to the Financial Statements

For the year ended 30 June 2014

Note 1: Summary of Significant Accounting Policies

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporations Act of Queensland. The committee has determined that the association is not a reporting entity.

The financial report has been prepared on a cash basis and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

(a) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

(b) Revenue and Other Income

Revenue is measured at the fair value of the consideration received.

Interest revenue is recognised when received.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

(c) Goods and Services Tax (GST)

The association is not registered for GST.

Newport Waterways Property Owners Association Inc

Statement by Members of the Committee

For the year ended 30 June 2014

The Committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Committee the Income and Expenditure Statement, Statement of Financial Position, and Notes to the Financial Statements:

1. Presents fairly the financial position of Newport Waterways Property Owners Association Inc as at 30 June 2014 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

The Committee is responsible for the reliability, accuracy and completeness of the accounting records and the disclosure of all material and relevant information.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

President



Treasurer



Newport Waterways Property Owners Association Inc

Independent Auditor's Report to the Members

Report on the Financial Report

We have audited the accompanying financial report, being a special purpose financial report, of Newport Waterways Property Owners Association Inc (the association), which comprises the Statement by Members of the Committee, Income and Expenditure Statement, Balance Sheet, notes comprising a summary of significant accounting policies and other explanatory notes for the financial year ended 30 June 2014.

Committee's Responsibility for the Financial Report

The committee of Newport Waterways Property Owners Association Inc are responsible for the preparation of the financial report and have determined that the basis of preparation described in Note 1, is appropriate to meet the requirements of the Associations Incorporation Act of Queensland 1981 and is appropriate to meet the needs of the members. The committee's responsibilities also includes such internal control as the committee determine is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation of the financial report that gives a true and fair view, in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Qualification

As is common for organisations of this type, it is not practicable for the association to maintain an effective system of internal control over all income amounts until their initial entry in the accounting records. Accordingly, our audit in relation to income amounts was limited to amounts recorded.

Newport Waterways Property Owners Association Inc

Independent Auditor's Report to the Members

Qualified Audit Opinion

In our opinion, subject to the effects of such adjustments, if any, that might have been determined to be necessary had the limitation referred to in the qualification paragraph not existed, the financial report presents fairly, in all material respects, the financial position of Newport Waterways Property Owners Association Inc as at 30 June 2014 and its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements, and the Associations Incorporation Act of Queensland 1981.

Basis of Accounting

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist Newport Waterways Property Owners Association Inc to meet the requirements of the Associations Incorporation Act of Queensland 1981. As a result, the financial report may not be suitable for another purpose.

Signed on 6 August 2014:



Kimberley Beard CPA,

Accountright Tax & Audit Pty Ltd

NWPOA Secretary Report 2013 - 14

The Year that Was

The NWPOA Management Committee this term comprised a number of new faces who prioritised the sand canal transformation processes and lack of canal maintenance by Council.

Many sand canal residents had expressed disgust at the poor attempts by Council to transform the sand canal beaches by laying geo fabric, retaining this by pouring concrete into the beach and then only providing an inadequate ten metre length of sharp stone coverage.

Hard work by NWPOA with the involvement of many Pelican Canal and other sand canal residents resulted in MBRC ceasing with this flawed methodology. Pelican Canal residents have enjoyed the sight of a full length of smaller aggregate laid down to LAT on their beaches. This finish is now to be retrofitted to the other sand canal beaches as well.

After years of Council neglect, Gravel canal residents also had their voices heard and calls for maintenance action initiated on their behalf by NWPOA. The concept of “revetment wall to revetment wall” maintenance is a concept now understood by both residents and Council. MBRC developed a priority response to manage slumped beaches and to re-float grounded pontoons at low tide. This is very much a “work in progress” with Council ducking and weaving on how it will conduct canal inspections and maintenance into the future.

Dredging is another issue where NWPOA has supported residents this year. Some residents have never had their canals dredged in over twenty-five years. MBRC is very much in the spotlight to design and deliver a canal dredging strategy which runs ahead of deposition rates. The current modelling by Council suggests that the current dredging strategy will not catch up with deposition rates until 2025.....Again, This is a “work in progress” which requires further diligence from residents and NWPOA to reach a satisfactory process.

As this year’s NWPOA committee gained a deeper understanding of Council’s processes, the focus shifted to include the “value proposition” and the management of expenditure of our canal levy. WPOA is currently seeking clarification from Council on specific items in the sand canal tender process to better inform how our levy is spent.

The stupid and cruel MBRC Draft Plan which has categorised much of Newport and Western Scarborough as “medium flood risk” has been challenged by NWPOA on behalf of its members. NWPOA has linked with other community groups from Beachmere and Bribie Island to demand changes to both the consultation processes and the content of the draft plan. Watch this space.....

A disappointment for some was the lack of government support to oppose the permanent anchoring of unlit, unseaworthy hulks in Scarborough Bay. The QPWS has thumbed their noses at enforcing their own legislation to make this dedicated mooring area a safer place to navigate for Newport residents. As is usual in cases like these, it will most likely take a fatality or serious injury before there is a galvanising of government concern.

The challenge for NWPOA moving forward is to “bring its community along on the journey” on these serious matters. Have you joined NWPOA? Have you provided an email contact so that you can receive regular campaign updates? Are you informing NWPOA of issues so that Council can be adequately informed and monitored in undertaking its work in Newport? Have you offered to help or join the committee so that our community organisation can be more effective?

Be a player, not a spectator! Please get involved to ensure our Newport lifestyle is protected and allowed to be of the highest standard.

Communication with the MBRC

NWPOA has met with Council to represent residents’ views in two distinct forums over the past eighteen months, the TSC (Technical Sub Committee) and NWAG (Newport Advisory Group).

TSC was formed after the March 2013 NWPOA General Meeting with the sole purpose of providing quality advice to Council on the best way forward for the sand canal transformation. After some early drop outs, input from the remaining core of TSC was taken very seriously by Council. Attendees from Council included the Mayor, Deputy Mayor, James Houghton, MBRC Deputy CEO as well as the heads of the relevant Council Departments.

TSC firstly had the original concrete, geo fabric and ten metres of sharp stone halted while negotiations continued on a beach transformation which would be more acceptable to residents. This resulted in the much-improved design of a smaller, rounder gravel spread 200 mm thick and down to LAT (Lowest Astronomical Tide) which is currently being laid in Pelican Canal.

Disappointingly, MBRC chose not to meet with TSC in 2014 so that unresolved issues with the sand canal transformation tender and construction processes have resultantly spilt over to NWAG.

NWAG is a quarterly forum including Councillor Houghton, NWPOA and the Newport developers. NWPOA demanded and was rewarded with attendance by Council decision makers, elevating the processes and outcomes achieved this year. NWAG is currently dealing with residents’ key concerns of:

1. Proactive inspection and maintenance processes for ALL canal properties, including maintenance of the beaches, batters and the hard-to-get-to area under pontoons dubbed “No Man’s Land”.
2. Timely dredging and spoil disposal campaigns for ALL Newport properties to maintain navigable depths.
3. Satisfactory completion of the sand canal transformation process for ALL sand canal property owners.
4. Proper accountability and care by Council for the expenditure of the Newport Special Charge (canal levy)

The NWPOA NWAG team in 2013/ 2014 has undertaken copious amounts of research and reading, met with experts and held numerous strategy meetings to inform and prepare themselves to a level where the above processes can be fully discussed. Because of this commitment, residents are seeing substantial improvements in the way that Council manages our canals and beaches. As always “the price for peace is eternal vigilance”.

Best of luck to the next NWAG team in carrying on the hard work already begun of ensuring the best possible outcomes for residents, our canals, and the efficiency for Council of its processes.

Kind Regards

Keith Hall - Secretary



NEWPORT WATERWAYS



PROPERTY OWNERS ASSOCIATION INC

General Meeting

17 September 2014

AGENDA

1. Welcome and apologies
2. Confirmation of Minutes of General Meeting held 19th March, 2014
3. Business arising from minutes
4. Newport Watch Report

General Business:

5. NWPOA Future Plans
6. M.B.R.C. Update
 - Canal Levy Maintenance Fund Report
7. Presentations
8. Other Business
9. Closure

Next General Meeting – Mid-year - March 2015

Please join us for tea, coffee and light refreshments

Minutes of Meeting	
Meeting type	Mid Year General Meeting
Venue	Oyster Point Scout Hall - Scarborough
Chairperson	Brian Gill (Acting President)
Date	Wednesday 19 th March, 2014
Opened time	1930
Closed time	2045
Attendance	As per the Attendance Book

1. Welcome and Apologies

Acting President Brian Gill welcomed all in attendance and indicated that a quorum was present. He welcomed Div 5 MBRC Councillor James Houghton to the meeting and advised that James would be invited to address the meeting during General Business

Apologies:

Kevin Lyon (Treasurer and Membership)	Clive Burrows
Sonia Smithers	Paul Higgins
Rod & Sue Greasley	Murray Gellert
Alan Sutherland (mayor)	Barry Moore

2. Proxies

Proxies were recorded from:

Sonia Smithers (for the Chairman)

3. Confirmation of Minutes of General Meeting held 11th September 2013.

The Chairman advised that the Minutes of the last GM had been on the NWPOA website and also distributed tonight.

Motion: That the Minutes of the General Meeting of 11th September 2013 be adopted as true and correct.			
Moved	Seconded	Decision	Action items arising
Trevor Anger	Pam Bauze	Carried	Nil

4. Business Arising from the Minutes

The Chairman advised that any Business arising from the September minutes would be addressed in the respective reports to follow.

5. Acting President's Report

The Acting President advised that his report has been distributed and rather than read the report he would highlight a couple of items. He mentioned his position as only temporary and that the association will need a new member to step up as President come September. He highlighted the new Vision and Mission statements for the NWPOA. The acting President expressed his appreciation for the zone Captains and the new committee members for the continued efforts. He sought a Motion of Adoption.

Moved	Seconded	Decision	Action items arising
Maureen Bowmaker	Fay Hope	Carried	Nil

6. Treasurer and Membership Report

In the absence of the Treasurer who was an Apology, a brief summary of the Treasurers Report and the Membership Report was provided by the Chairman. He mentioned that the total membership has remained static with new members replacing those who did not renew. In terms of funds the association has approx \$11,000 in the bank. Since the last meeting money has been spent on the new website and the purchase of a printer for the newsletter and occasional flyers.

Moved	Seconded	Decision	Action items arising
Pam Bauze	Tom Murray	Carried	Nil

7. Newport Watch report – Pamela Bauze

Pam Bauze presented a brief report and update on the Newport Watch activities she thanked existing Zone captains for their continuing contribution and asked for other members wishing to help out to contact her. Tuesday 25th March there will be an explanation of the renewed NHW model. Training will be provided for two members. If you are interested please contact her ASAP. A reminder that the Moreton District of NHW will be holding a BBQ at Anzac Park on Friday March 28th. Volunteers are needed, please.

Moved	Seconded	Decision	Action items arising
Pam Bauze	Trevor Anger	Carried	Nil

8. NWAG Report – Keith Hall

Keith Hall provided the meeting with an update of the ongoing discussions with Council in respect of the NWAG meetings. These meetings were well chaired by James Houghton but it is noted that these meetings do not attract the same level of decision makers that attend the Technical sub Committee meetings. Included in the NWAG new Terms of Reference it is intended to reduce the number of meetings from 4 to 2. This is to accommodate similar meetings for other canal associations. This may require NWPOA liaising with other council contacts and with the Bribie Canal Association

Moved	Seconded	Decision	Action items arising
Keith Hall	Tom Murray	Carried	Nil

9. Sand Canal Transformation report – Keith Hall

Keith Hall provided the meeting with an update of the progress with Council in respect of the transformation of the Sand canals from sand to gravel. It was mentioned that the tenders for laying gravel on the sand Canals have been received by council and were shared at the recent NWAG meeting. No decision has been made to date. While the work continues on the beaches it is noted it has been a very dry year and thus little degradation of the newly profiled beaches. Action soon on laying the new gravel will avoid reprofiling.

Moved	Seconded	Decision	Action items arising
Keith Hall	Tom Murray	Carried	Nil

10. Canal Maintenance Report – Keith Hall

Keith Hall provided the meeting with an update of the progress with Council in respect to Canal maintenance. Concern about lack of Maintenance was raised again. It was noted that Council were planning to trial a MBRC draft inspection regime of the canals shortly. James Houghton and Council were congratulated for engaging in this matter and residents are looking forward to positive outcomes during 2014. The report mentioned the three groups the NWPOA needs to work with to achieve good outcomes for residents. These being

- Permanent Public servants
- Council Members
- Elected Representatives

Moved	Seconded	Decision	Action items arising
Keith Hall	Tom Murray	Carried	Nil

11. Scarborough Bay Update – Brian Gill

Brian Gill updated the meeting on the ongoing communication with QPWS regarding the illegally anchored boats in Scarborough Bay. He highlighted the environmental and navigational concerns as well as the aesthetics of sunken boats on the shore and in the mangroves. Under Moreton Bay Marine Park Rules, a boat can only be anchored for a maximum of 14 days in any month, and then must relocate and be absent for at least a further month before being eligible to return. Overall maximum of 120 days in 1 year. QPWS have issued “Breach notices to the offending boats and have given them 28 days notice to move on. That 28 day notice period ended on 18th March and at this stage I do not have any response from the QPWS as to next action steps. We will continue to monitor and engage with the QPWS and higher Authorities as necessary.

Moved	Seconded	Decision	Action items arising
Trevor Anger	David Andrews	Carried	Nil

12. General and Other Business

12.1 Scarborough Bay. Trevor Anger cautioned the association about non Newport residents' perception of our involvement in the Scarborough bay issues. While the association is aware of this view, Keith Hall pointed out the inherent danger of unlit boats being a safety issue for Newport boating residents, as well as other community members

12.2 The matter of whistling masts and loose halyards was raised. Trevor Anger will provide an article for the next newsletter, & email distribution, reminding residents to remedy these matters

12.3 Keith Hall mentioned the new website was intended to be a community website. Residents were encouraged to send in their pictures, make suggestions for improvement and use the good weather section

12.4 Peter Wilkinson enquired about when kingfisher Canal would be dredged. James Houghton was unsure but would check and advise. Keith Hall advised the dredge had been packed up and seems to have left. The canals should be dredged to design and are different for some canals. The info is on the (council or NWPOA) website if you want to check your canal.

12.5 Tom Herrigan advised that the Northern bank of Jabiru canal is full of weeds. Rodents have also been sighted. James Houghton advised a note be sent to council via the Customer Complaint service.

12.6 Charlene Clark enquired about the new development and when it might be finished. Both Brian Gill and James Houghton that it is years away yet.

12.7 It was brought to the meetings attention that rubbish travelled down storm water drains and flowed into the canals in the vicinity of Madeleine Court. James Houghton advised an email be sent to him as soon as possible outlining the issue. The NWPOA Secretary confirmed this would be done on behalf of residents.

12.8 The Chairman invited Councillor James Houghton to address the meeting. James Houghton made comments on several items.

Firstly he mentioned his support for the cleaning up of Scarborough Bay Boats.

On the subject of dredging he mentioned the current systems being used were the best to councils knowledge the dredging program has not yet finished and not expected to be completed till the end of April. The council will revisit the existing dredging program to accommodate areas of increased siltation.

Council are still considering the tenders for the completion of the sand canal restoration. No decision has yet been made as to the length of gravel to be laid, 10m 13m 15m or LAT.

With regards to Kingfisher canal the issues are to be fixed during the maintenance program. The Councillor said he would check on the dredging program for this canal.

The new maintenance inspection regime was to commence on 28th march. He mentioned some residents might expect the canals to be kept in the original pristine condition but this is unlikely given budget constraints. He mentioned that Canal Levy will be looked at from time to time.

While He missed the last NWAG meeting he did mention that the new Terms of Reference would be advised in the future but did confirm there would be fewer meetings but that newsletters and access to his office will facilitate communication with residents.

Finally he mentioned that council are addressing the residents' concerns on the crab pots in the canals. The council will erect the Newport watch signs as requested and he confirmed that the footbridge will definitely go ahead after consultation with nearby residents.

13. Closure

The Chairman declared the meeting closed at 8.45 pm and invited the attendees to join him for light refreshments

Next Meeting

The next General Meeting of the Association will be held in conjunction with the Annual General Meeting on Wednesday 17th September 2014.

NEWPORT WATCH REPORT

Newport Watch, officially known as Redcliffe 20 with Neighbourhood Watch Queensland, is part of Newport Waters Property Owners Association and covers the Newport Waterways Estate, and to date a small number in the Isles of Newport. If anyone reading this report has any information regarding the really early days of Newport Watch I would appreciate chatting with you as I believe that it commenced in the late 1980's and was possibly the very first Neighbourhood Watch group in Queensland. Members of the Association are automatically members of the Newport Watch programme which is all about community, and neighbours looking out for neighbours.

Newport and the Isles of Newport are divided into a total of 37 zones with each zone having a Zone Captain to look after that particular area. They are also responsible for delivering the bi-monthly Newsletters and at times other relevant community information. Whilst Newsletters are for financial members of NWPOA, sometimes it is important to communicate with all residents on particular related matters. We are always looking for volunteers to take on this role so if you have a little time to spare, please contact me for further information.

More government funding has been allocated to Neighbourhood Watch Queensland to establish links with community groups and local Neighbourhood Watch groups. The NHWQ State Rally to be held in Caloundra in October is at no cost to participants this year, and as area coordinator I also attend a quarterly district meeting in Burpengary run by the Queensland Police Service, Moreton District. The Police blog is up and running and a website can be accessed by the public.

Newport Watch joined the Police in holding a "Turning the Screws on Crime" day in the public car park adjoining the Moreton Bay Boat Club on Thursday 28th August. The day included the free installation of one way screws to residents' vehicles and a free sausage sizzle provided by the Association. MBBC assisted with a lot of advertising, use of the BBQ and supplied the onions. A big thanks to all involved – Ron and Lyn Lewis, Marlene Kuhn, Diane O'Connor and Henk VanErkel who ensured the day was a success and the best one held to date in the Moreton District.

myStreet ourCommunity is a new initiative of the Moreton Police District and is all about taking ownership of the community that we live in. Although it has not yet been formalised, a trial run was held at Scarborough Park (between the chess board and the play area) on the morning of Tuesday 2nd September. The Police talked to the community about crime prevention, road safety, disaster preparedness, Policelink, Crime Stoppers and Neighbourhood Watch.

On behalf of NWPOA /Newport Watch, I would like to take this opportunity of thanking all our Zone Captains for the voluntary and continuing role that they play in this community initiative. At our last quarterly meeting we made a presentation to Gwen Ennis of Zone 3 who recently moved and who had been Zone Captain there since the late 1980's when this Association was first formed. Many thanks Gwen. Thanks also to the Oyster Point Scout Group for working with the Association regarding the use of their hall for our meetings.

Pamela Bauze – Area Coordinator, **NEWPORT WATCH**.

NWPOA PLANS FOR 2014-2015

A. EXTERNAL

Communication Meetings with MBRC and Newport Waterways Advisory Group

NWPOA will maintain regular meetings and improve our working relationships with the MBRC and strongly represent the best interests of the Newport residents in relation to canal maintenance and other issues.

Canal Levy

Whilst the Association still objects to the imposition of the Maintenance Levy, we will review the MBRC Canal Maintenance budget and expenditure to identify any non-complying components, variation of contracts/tenders or other potential cost savings.

Sand Canal transformation

NWPOA will continue to monitor the sand canal transformation performance by the MBRC while encouraging greater “front line” participation among residents.

MBRC Dredging and Canal Maintenance Programs

Review of the current MBRC dredging program to ensure that its schedule is adequate and the planned spoil disposal is greater than deposition/sedimentation estimates.

Maintain strong representation with MBRC to focus on providing dredging on an LAT to LAT program.

To improve ALL Canal maintenance performance by lobbying MBRC to allocate sufficient resources for a revetment wall to revetment wall maintenance program throughout the canals.

MBRC Draft Town and Flood plan

To review and monitor all documents and reference materials released by the MBRC; report to our members, provide updated information and seek their feedback; and lobby the MBR and State Government on behalf of our members as necessary.

B. INTERNAL

Retain existing members and gain new members:

Communicate the NWPOA “value proposition” to current NWPOA and potential members.

Target owners of rental properties to take out/ renew NWPOA membership.

Maintain effective communication with members:

1. Strengthen the use of the NWPOA website as a better communication tool and provide short “issues papers” and briefing notes via newsletter, E-mail broadcasts and the website to members on current NWPOA campaigns.
2. NWPOA will encourage greater “front line” participation among residents on issues affecting their canals.
3. NWPOA will be a readily available resource for residents as well as advise on procedures to register issues with MBRC.

MORETON BAY REGIONAL COUNCIL

NEWPORT CANAL MAINTENANCE FUND

UNAUDITED FINANCIAL STATEMENT AS AT 30 JUNE 2014

Financial Year Ended	Audited 1/07/2007 to 14/03/2008	Audited 15/03/2008 to 30/06/2009	Audited 2009/10	Audited 2010/11	Audited 2011/12	Audited 2012/13	UnAudited 2013/14
Receipts/Revenue							
Rates & Charges	782,068	782,068	780,706	780,515	780,515	663,416	662,552
Less Discounts	(33,151)	(34,430)	-	-	-	-	-
Less Remissions	(1,154)	(871)	(560)	-	-	-	-
Plus Rates Interest	1,273	2,381	402	1,760	2,271	2,067	1,732
Usage fees	-	-	-	-	2,573	-	-
Interest Received	88,922	200,144	139,817	198,528	197,090	145,175	44,022
Administration Subsidy from General Rate	78,000	78,000	78,000	78,000	78,000	66,342	66,342
Total Receipts/Revenue	915,958	1,027,293	998,365	1,058,803	1,060,449	876,999	774,648
Expenditure							
Access Channel Maintenance							
General Operations and Maintenance	-	9,620	-	-	-	-	-
Navigation Aids	870	47,356	-	-	-	-	-
Spoil Disposal	18,692	-	-	-	-	-	-
	19,562	56,976	-	-	-	-	-
Residential Canals Maintenance							
General Operations and Maintenance	76,810	7,991	141,221	170,345	104,043	105,594	157,427
Spoil Disposal	1,884	1,050	479,263	325,068	112,576	1,783,340	592,694
Dredging	-	-	83,482	62,389	593,146	29,600	470,618
Beaches	-	-	-	-	-	494,046	408,654
Sand Replenishment	-	-	37,970	333,549	225,287	2,400	-
Signs	-	-	4,071	-	-	-	-
Water Quality	-	-	2,598	-	-	11,457	9,622
	78,694	9,041	748,605	891,351	1,035,052	2,426,436	1,639,014
Marina Maintenance							
General Operations and Maintenance	-	1,309	-	-	-	-	-
	-	1,309	-	-	-	-	-
Total Maintenance Expenditure	98,256	67,326	748,605	891,351	1,035,052	2,426,436	1,639,014
Appropriations							
Transfer to/(from) Maintenance Reserve	-	1,777,669	249,760	167,452	25,397	(1,549,437)	(864,366)
	-	1,777,669	249,760	167,452	25,397	(1,549,437)	(864,366)
Total Expenses and Appropriations	98,256	1,844,995	998,365	1,058,803	1,060,449	876,999	774,648
CANAL MAINTENANCE RESERVE FUND							
Opening Balance	1,375,561	1,375,561	3,153,230	3,402,990	3,570,442	3,595,839	2,046,402
Transfers from the Canal Fund	-	-	-	-	-	(1,549,437)	(864,366)
Transfers to the Canal Fund	-	1,777,669	249,760	167,452	25,397	-	-
	-	1,777,669	249,760	167,452	25,397	(1,549,437)	(864,366)
Closing Balance Reserve Fund	\$ 1,375,561	\$ 3,153,230	\$ 3,402,990	\$ 3,570,442	\$ 3,595,839	\$ 2,046,402	\$ 1,182,036

Notes:

- Redcliffe City Council ceased to exist as a Local Government on 14th March 2008
- The last set of Financial Statements audited for Redcliffe City Council was for the period 1st June 2007 to 14th March 2008.
- The first external audit of Moreton Bay Regional Council's Financial Statements occurred as at 30th June 2009.
- Where the closing balance of the Canal Fund is a credit, the fund is in deficit.

Newport Canal Breakdown 2013/14

Total	<u>General Operations and Maintenance</u>	
157,427	Labour, Internal Plant Hire & Materials	20,170
	Inspect, Disconnect, Reconnect Pontoon For Dredging Works	282
	Gold Coast Barges - Barge and excavator for Newport Waters	136,975
	<u>Spoil Disposal</u>	
592,694	Auzcon - spoil disposal contract	582,005
	Narangba Construction Waste Recycling Contract	2,499
	Qleave	8,190
	<u>Dredging</u>	
470,618	KBR Contract - Newport Waters Maintenance Dredging	65,750
	Auzcon Contract - Newport Waters Maintenance Dredging	400,514
	Qleave	4,354
	<u>Beaches</u>	
408,654	RLB - Sand Beach Restoration Review/Update of Tender Specification	21,760
	KBR Contract - Newport Waterways Sand Canal Beach Restoration	13,600
	Auzcon Contract - Newport Waters Dredging & Profiling	287,645
	Auzcon Contract - Newport Waters Maintenance Dredging	69,373
	KBR Contract - Newport Waters Maintenance Dredging	6,400
	Qleave	8,149
	Advertising	1,726
	<u>Water Quality</u>	
9,622	Water quality sampling and testing	9,622
1,639,014		