

“Draft” Minutes of Meeting

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| Meeting type | Annual General Meeting |
| Venue | Oyster Point Scout Hall - Scarborough |
| Chairperson | Bryan Galvin (Vice President) |
| Date | Wednesday 16 th September, 2015 |
| Opened time | 7:30 pm |
| Closed time | 8:15 pm |
| Attendance | As per the Attendance Book |

1. Welcome and 2. Apologies

The acting President Bryan Galvin opened the meeting at 7:30 pm and welcomed all present and acknowledged Councillor James Houghton. A quorum was present.

The chairman gave a brief overview of the program – AGM first, followed by the GM, then refreshments and informal discussion.

Apologies:

Mayor Alan Sutherland
Wendy Warren
Tom and Jan Murray
Kevin Lyons
Sue & Rod Greasley
Colleen Smith

Brian Gill
Annie Andrews
Brian Rowe
Charlene Clark
Fay Hope
Jean Turnbull

3. Proxies

Proxies were recorded from:

Charlene Clark for John Casella

Sue & Rod Greasley for Ray Prince

4. Confirmation of Minutes of the Annual General Meeting held 17th September 2014.

The Chairman advised that the Minutes of the last AGM had been on the NWPOA website and also distributed tonight.

Motion: That the Minutes of the Annual General Meeting of 17th September 2015 be adopted as true and correct.

| Moved | Seconded | Decision | Action items arising |
|------------------|----------------|----------|----------------------|
| Maureen Bowmaker | Murray Gellert | Carried | Nil |

5. Business Arising from the Minutes

There was no discussion arising from the Sept 17th Minutes

6. President's report – Brian Gill

In Brian's absence, the Chairman advised the presidents report was handed out this evening and the audience took a few minutes to read the report. It is noted that Brian will be reverting back to the Immediate Past President position and will not be seeking the President's position.

Motion: That the Presidents report be accepted

| Moved | Seconded | Decision | Action items arising |
|-----------|--------------|----------|----------------------|
| Pam Bauze | Trevor Anger | Carried | Nil |

7. Treasurers report –

Bryan referred the meeting to the auditor's report provided in the handout. It was noted that there was a net profit for the year of \$1719 increasing the closing retained profits to \$14504 which is represented by total cash at bank amount of \$14504. After some discussion on donations and newsletter costs, there were no further questions.

Motion: That the audited financial report be adopted

| Moved | Seconded | Decision | Action items arising |
|---------------|----------------|----------|----------------------|
| Jocelyn Davey | Murray Gellert | Carried | Nil |

8. Appointment of auditors – Bryan Galvin

Bryan mentioned that it is recommended that we again appoint Accountright Tax & Audit Pty Ltd as the Association's auditors.

Motion: That the Auditor for 2015-16 be Accountright tax & Audit Pty Ltd

| Moved | Seconded | Decision | Action items arising |
|--------------|---------------|----------|----------------------|
| Bryan Galvin | Jocelyn Davey | Carried | Nil |

9 Election of officers

The Chairman declared all positions on the management committee vacant and handed the meeting over to the Returning Officer.

As Bryan was not standing for any positions in the coming year he undertook the role of Returning Officer and confirmed nominations for positions were received prior to the meeting. The returning officer called for nominations from the floor for the vacancies other than Committee members. The results are summarised below:

President - There were no nominations

Vice-President- Norman Davey proposed Murray Gellert. Murray accepted the nomination

Secretary - Murray Gellert proposed Norman Davey. Norman accepted the nomination

Treasurer - Howard Battersby nominated himself. Moved by Pam Bauze and seconded by Murray Gellert

Membership Registrar Officer

- Kevin Lyon's nomination was received prior to the meeting there were no other nominations. Kevin's nomination was accepted

Newport Watch Area-Coordinator

-Pam Bauze's nomination was received prior to the meeting. There were no further nominations. Pam's nomination was accepted

Newsletter Editor & Website Manager

-Murray Gellert proposed Jocelyn Davey. Jocelyn accepted the nomination.

Committee Members

There were four nominations for Committee Members received prior to the meeting. With only three vacancies available a ballot was conducted. The elected Committee members were Megan Way, John Casella and Brian Rowe

Immediate Past President

-Brian Gill takes up the position of Immediate Past President.

In the absence of a President control of the meeting was passed back to Bryan Galvin as Chairman.

10. Closure

The Chairman declared the meeting closed at 8:15 pm.

Next Meeting

The next Annual General Meeting of the Association will be held on Wednesday 14th September 2016.