

<b>Minutes of Meeting</b>	
<b>Meeting type</b>	Annual General Meeting
<b>Venue</b>	Oyster Point Scout Hall – Scarborough
<b>Chairperson</b>	Pam Bauze
<b>Date</b>	Wednesday 12 <sup>th</sup> September, 2018
<b>Opened time</b>	7:40 pm
<b>Closed time</b>	8:15 pm
<b>Attendance</b>	See attendance Sheet

## **1. Welcome and 2. Apologies**

In the absence of a President, Pam Bauze (Vice president) opened the meeting at 7:30 pm and welcomed all present and acknowledged Councillor James Houghton. A quorum was present (45 member properties represented plus 26 proxies)

The chairman gave a brief overview of the program – AGM first, followed by the GM, Kindred presentation, then refreshments.

### **Apologies:**

Murray & Christine Gellert  
 Luke Howarth  
 Clive Burrows  
 Trevor Hill  
 Jean Turnbull  
 Nigel and Janet Bucknell  
 Peter and Sue Wilkinson  
 Denise Urberstien  
 Ron Lewis  
 Annette Plummer

Joy & Tom Herrigan  
 Trevor Anger  
 Sue & Rod Greasley  
 Ian Adams  
 Wendy Warren  
 Kath Monteith  
 Patsy Gaddes  
 Coralie Sinkinson  
 Cheryl Birch

## **3. Proxies**

Proxies were recorded as:

Chairperson, Pam Bauze – 16 proxies

Secretary, Norman Davey – 3 proxies

Zone Captain, Maureen Bowmaker – 5 proxies

Member, Lynda Misso – 1 proxy

Member, Gerardine Young – 1 proxy

#### 4. Confirmation of Minutes of the Annual General Meeting held 13<sup>th</sup> September 2017.

The Chairman advised that the Minutes of the last AGM had been distributed tonight in the handout.

**Motion:** That the Minutes of the Annual General Meeting of 13th September 2017 be adopted as true and correct.

Moved	Seconded	Decision	Action items arising
Norman Davey	Jocelyn Davey	Carried	Nil

#### 5. Business Arising from the Minutes

No business arising.

#### 6. NWPOA Committee report – Pam Bauze

The Chairperson read the NWPOA report on behalf of the committee. The report was included in the handout.

**Motion:** That the NWPOA Committee report be accepted

Moved	Seconded	Decision	Action items arising
Pam Bauze	Marlene Kuhn	Carried	Nil

## 7. Treasurers report – Howard Battersby

Howard Battersby referred members to the abridged audited accounts in the handout. The complete audited & signed accounts are available for review on request. Howard reminded members the accounts are done on a 'cash' basis. Income for the year was \$17184. The main item of income was \$11,000 being Business Directory Subscriptions which included some 2017 subscriptions. Expenses for the year were \$13183. The main items being insurances, the purchase of the trailer & colour printer, prizes for the Christmas Light competition, Payment to the Pipers and donation to the Coast Guard. The profit for the year amounted to \$4001 bringing the closing retained profits of \$18047. These profits are held in the NWPOA Bank of Queensland accounts.

Howard went on to mention the main 'off balance Sheet' assets being the trailer, some 2018 Business Directory debtors (all received by the agm), 2x PA systems, a colour printer, and NWPOA filing cabinet.

Also not recorded in the cash accounts are outstanding obligations for printing and distribution of the Business directory and the purchase of Newport Watch Street signs. These obligations are estimated to be \$5,600

Howard mentioned that as of today the Bank account was approximately \$20,000 with estimated obligations of around \$6,000' leaving free funds of about \$14,000.

<b>Motion:</b> That the audited financial report be adopted			
<b>Moved</b>	<b>Seconded</b>	<b>Decision</b>	<b>Action items arising</b>
Howard Battersby	Joshua Kindred	Carried	Nil

## 8. Appointment of auditors – Howard Battersby

Howard recommended that we again appoint Accountright Tax & Audit Pty Ltd as the Association's auditors.

<b>Motion:</b> That the Auditor for 2018-19 be Accountright tax & Audit Pty Ltd			
<b>Moved</b>	<b>Seconded</b>	<b>Decision</b>	<b>Action items arising</b>
Howard Battersby	Ray Prince	Carried	Nil

## 9 Election of officers

The Chairman declared all positions on the Management Committee vacant and handed the meeting over to the Returning Officer, Ray Prince.

Ray Prince welcomed everyone to the meeting and confirmed nominations for the positions were received prior to the meeting and that he had sighted the proxies and confirmed them to be valid. The Returning Officer advised there would be a vote for the position of President as there were two nominations (Murray Gellert & Jason Lea) for the position. Voting papers, showing the numbers of proxies where appropriate, were handed out to members as they signed in. Maureen Bowmaker & Mark Rossetto were appointed scrutineers for the ballot. Ray announced Murray Gellert as the President for 2018/2019. Ray asked if there were any further nominations from the floor, there was none and so the results are summarised below:

President - Murray Gellert

Vice-President - tba

Secretary - Norman Davey

Treasurer - Paul Williams

Membership Registrar - Jocelyn Davey

Newport Watch Area-Coordinator - Pam Bauze

Communications Officer - Susanna Rossetto

Committee Member - Joshua Kindred

Committee Member - Lynda Misso

Committee Member - Karen Lea

Immediate Past President – Clive Burrows takes up the position of Immediate Past President.

Ray Prince asked that the voting papers be destroyed and handed the meeting back to Pam Bauze in the absence of the President.

## 10. Closure

The Chairperson thanked Ray Prince and declared the meeting closed at 8:15 pm.

## Next Meeting

The next Annual General Meeting of the Association will be held on Wednesday 11<sup>th</sup> September 2019.