



AGENDA - ANNUAL GENERAL MEETING – 11th September 2019

1. Welcome
2. Apologies and Introduction of Guests
3. Proxy Votes
4. Confirmation of Minutes – Previous A.G.M. (12th September 2018)
5. Business arising from Minutes
6. NWPOA Committee Report - Murray Gellert
7. Treasurer's Report – Paul Williams
8. Appointment of Auditor – Paul Williams
9. Election of Officers – Ron Lewis (Returning Officer)

Positions:

- President
- Vice-President
- Secretary
- Treasurer
- Membership Registrar
- Newport Watch Area-Coordinator
- Communications Officer (Newsletter, Website, Facebook)
- Committee Member
- Committee Member
- Committee Member
- Immediate Past President (non-voting)

10. Closure of Annual General Meeting

As there have been no resolutions properly brought to the Meeting as outlined in the Constitution the AGM will be declared closed.

Draft Minutes of Meeting	
Meeting type	Annual General Meeting
Venue	Oyster Point Scout Hall – Scarborough
Chairperson	Pam Bauze
Date	Wednesday 12 th September, 2018
Opened time	7:40 pm
Closed time	8:15 pm
Attendance	See attendance Sheet

1. Welcome and 2. Apologies

In the absence of a President, Pam Bauze (Vice president) opened the meeting at 7:30 pm and welcomed all present and acknowledged Councillor James Houghton. A quorum was present (45 member properties represented plus 26 proxies)

The chairman gave a brief overview of the program – AGM first, followed by the GM, Kindred presentation, then refreshments.

Apologies:

Murray & Christine Gellert	Joy & Tom Herrigan
Luke Howarth	Trevor Anger
Clive Burrows	Sue & Rod Greasley
Trevor Hill	Ian Adams
Jean Turnbull	Wendy Warren
Nigel and Janet Bucknell	Kath Monteith
Peter and Sue Wilkinson	Patsy Gaddes
Denise Urberstien	Coralie Sinkinson
Ron Lewis	Cheryl Birch
Annette Plummer	

3. Proxies

Proxies were recorded as:

Chairperson, Pam Bauze – 16 proxies
 Secretary, Norman Davey – 3 proxies
 Zone Captain, Maureen Bowmaker – 5 proxies
 Member, Lynda Misso – 1 proxy
 Member, Gerardine Young – 1 proxy

4. Confirmation of Minutes of the Annual General Meeting held 13th September 2017.

The Chairman advised that the Minutes of the last AGM had been distributed tonight in the handout.

Motion: That the Minutes of the Annual General Meeting of 13th September 2017 be adopted as true and correct.

Moved	Seconded	Decision	Action items arising
Norman Davey	Jocelyn Davey	Carried	Nil

5. Business Arising from the Minutes

No business arising.

6. NWPOA Committee report – Pam Bauze

The Chairperson read the NWPOA report on behalf of the committee. The report was included in the handout.

Motion: That the NWPOA Committee report be accepted			
Moved	Seconded	Decision	Action items arising
Pam Bauze	Marlene Kuhn	Carried	Nil

Howard Battersby referred members to the abridged audited accounts in the handout. The complete audited & signed accounts are available for review on request. Howard reminded members the accounts are done on a 'cash' basis. Income for the year was \$17184. The main item of income was \$11,000 being Business Directory Subscriptions which included some 2017 subscriptions. Expenses for the year were \$13183. The main items being insurances, the purchase of the trailer & colour printer, prizes for the Christmas Light competition, Payment to the Pipers and donation to the Coast Guard. The profit for the year amounted to \$4001 bringing the closing retained profits of \$18047. These profits are held in the NWPOA Bank of Queensland accounts.

Howard went on to mention the main 'off balance Sheet' assets being the trailer, some 2018 Business Directory debtors (all received by the agm), 2x PA systems, a colour printer, and NWPOA filing cabinet.

Also not recorded in the cash accounts are outstanding obligations for printing and distribution of the Business directory and the purchase of Newport Watch Street signs. These obligations are estimated to be \$5,600

Howard mentioned that as of today the Bank account was approximately \$20,000 with estimated obligations of around \$6,000 leaving free funds of about \$14,000.

Motion: That the audited financial report be adopted			
Moved	Seconded	Decision	Action items arising
Howard Battersby	Joshua Kindred	Carried	Nil

8. Appointment of auditors – Howard Battersby

Howard recommended that we again appoint Accountright Tax & Audit Pty Ltd as the Association's auditors.

Motion: That the Auditor for 2018-19 be Accountright tax & Audit Pty Ltd			
Moved	Seconded	Decision	Action items arising
Howard Battersby	Ray Prince	Carried	Nil

9 Election of officers

The Chairman declared all positions on the Management Committee vacant and handed the meeting over to the Returning Officer, Ray Prince.

Ray Prince welcomed everyone to the meeting and confirmed nominations for the positions were received prior to the meeting and that he had sighted the proxies and confirmed them to be valid. The Returning Officer advised there would be a vote for the position of President as there were two nominations (Murray Gellert & Jason Lea) for the position.

Voting papers, showing the numbers of proxies where appropriate, were handed out to members as they signed in. Maureen Bowmaker & Mark Rossetto were appointed scrutineers for the ballot. Ray announced Murray Gellert as the President for 2018/2019. Ray asked if there were any further nominations from the floor, there was none and so the results are summarised below:

President	Murray Gellert
Vice-President	tba
Secretary	Norman Davey
Treasurer	Paul Williams
Membership Registrar	Jocelyn Davey
Newport Watch Area-Coordinator	Pam Bauze
Communications Officer	Susanna Rossetto
Committee Member	Joshua Kindred
Committee Member	Lynda Misso
Committee Member	Karen Lea
Immediate Past President	Clive Burrows takes up the position of Immediate Past President.

Ray Prince asked that the voting papers be destroyed and handed the meeting back to Pam Bauze in the absence of the President.

10. Closure

The Chairperson thanked Ray Prince and declared the meeting closed at 8:15 pm.

Next Meeting

The next Annual General Meeting of the Association will be held on Wednesday 11th September 2019.

NWPOA Committee Report

Good evening all, welcome to this AGM for 2019.

Over the last 12 months our volunteer Committee and Newport Watch Zone Captains have all been working diligently on your behalf. Zone Captains have been keeping you informed on crime within our area. Facebook, our Newsletter, as well as emails from the Secretary being the conduit for the Newport Watch information.

The Zone Captains also deliver the Newsletter and we are still short on the number of Zone Captains needed to cover all areas, which means Zone Captains and Pam are covering more than one Zone. We need more people to stand up and put themselves out there to help run this organization.

The Committee has been organizing events and is also liaising with Council on any concerns you may raise. The past year has been less eventful than previous years with the council slowly implementing or solving issues raised.

As an Association we have several ongoing initiatives.

- The Newsletter, a colourful paper brilliantly put together by Susanna is a huge improvement on previous publications and a credit to the Association.
- This year we introduced the free boat licence initiative for 16 year olds. So far 4 people have taken this up.
- The courtesy trailer, managed by Pam Bauze, is as popular as ever and has been appreciated by all who have used the free service.
- 2 years ago we re-introduced the Xmas lights competition and last year there were many more high quality entries for the event.
- Sundowners continues with attendance being fairly erratic. Many of you are missing out on the opportunity to meet and get to know others in the area. It is always a fun event, you should come and enjoy the occasion.
- The Easter Egg Hunt, Xmas Pipers and Santa are further events we run every year. These events take quite a lot of organization and those who participate in the Xmas morning Santa run are putting the community first on Xmas morning when they could be enjoying a quiet time with their own families. It also takes quite a time to prepare 700 bags of sweets for Santa and his Helpers to hand out. Our thanks to those individuals who volunteer to get this organized.
- NWAG (Newport Waterways Advisory Group) meet with the Council 3 times a year and is the only group who has regular Council meetings to voice their concerns on local matters. Over the years these meetings have slowly forced the Council to put together a full programme to ensure the maintenance of the canals. Although there a number of matters currently outstanding, overall the condition, and ongoing upkeep of the canals is much better than it was in the past.
- In the past there have been functions thanking our Zone Captains and this year for the first time in the history of the Association, the Committee extended this and held a "thank you function" for the members of the Newport Watch, the Committee and the other regular volunteers who generously give their time to the Association. It was a great success and enjoyed by all.
- Finally I can confirm the Association is in a good financial position and our membership is the highest it has been for years.

Congratulations to all who have supported the Association with their efforts and time. Prior to this meeting we have had only 4 members put up their hands to take on roles within the Committee - we thank them for their support. In a little while you too will have the opportunity to put your hand up to support your community. The committee position is serious, if no one takes on any of the positions available the Association may be unable to continue and everything we have achieved to date may be lost. If you are interested in the continuance of the NWPOA you need to do something about it and do so tonight.

I wish the association a continued success in the future.

Newport Waterways Property Owners Association Inc
Income and Expenditure Statement
For the year ended 30 June 2019

	2019	2018
	\$	\$
Income		
Business Directory Subscriptions	2,250	11,000
Donations	39	
Membership Subscriptions	5,285	3,915
Interest Received	175	169
Other non-operating revenue	379	
Grants Received		2,100
Total income	8,128	17,184
Expenses		
Advertising	26	
AGM/General Meetings	670	287
Auditor's Remuneration	330	330
Christmas Function	1,900	2,063
Donations	500	337
Equipment	791	
Fees & Permits	210	77
Gifts		50
Insurance	2,214	2,177
Merchandise		4,871
Postage	135	127
Printing & Stationery	5,112	2,544
Rent	320	320
Repairs & Maintenance	11	
Street Signs	1,138	
Total expenses	13,358	13,183
Profit (loss) from ordinary activities before income tax	(5,230)	4,001
Income tax revenue relating to ordinary activities		
Net profit (loss) attributable to the association	(5,230)	4,001
Total changes in equity of the association	(5,230)	4,001

The accompanying notes form part of these financial statements.

Newport Waterways Property Owners Association Inc
Income and Expenditure Statement
For the year ended 30 June 2019

	2019	2018
	\$	\$
Opening retained profits	18,047	14,046
Net profit (loss) attributable to the association	<u>(5,230)</u>	<u>4,001</u>
Closing retained profits	<u><u>12,817</u></u>	<u><u>18,047</u></u>

The accompanying notes form part of these financial statements.

Newport Waterways Property Owners Association Inc
Detailed Balance Sheet as at 30 June 2019

	Note	2019 \$	2018 \$
<hr/>			
Current Assets			
Cash Assets			
Bank of Qld A/c 10141910		1,099	392
Bank of Qld Websaver A/c 21352615		11,718	17,656
		<u>12,817</u>	<u>18,047</u>
Total Current Assets		<u>12,817</u>	<u>18,047</u>
Total Assets		<u>12,817</u>	<u>18,047</u>
Net Assets		<u>12,817</u>	<u>18,047</u>
 Members' Funds			
Accumulated surplus (deficit)		<u>12,817</u>	<u>18,047</u>
Total Members' Funds		<u>12,817</u>	<u>18,047</u>

The accompanying notes form part of these financial statements.

GENERAL MEETING AGENDA – September 11th 2019

1. Welcome and apologies
2. Confirmation of Minutes of the last General Meeting
3. Business arising from minutes
4. Newport Watch Report - Pam Bauze

General Business:

5. (a) MBRC – Canal Levy expenditure report (Norman Davey)
(b) Other –
6. Any other business
7. Closure of the GM

Draft Minutes of GM Meeting	
Meeting type	General Meeting
Venue	Oyster Point Scout Hall – Scarborough
Chairperson	Murray Gellert – President
Date	Wednesday 13 th March, 2019
Opened time	7:35 pm
Closed time	8:20 pm
Attendance	

1a. Welcome and Apologies

The Chairman welcomed all in attendance. A quorum requires 17 properties represented in person or by proxy. Unfortunately there was NO Quorum as there were only 16 present.

The Chairperson offered to reschedule the meeting or alternately proceed with the meeting and ask this action and subsequent minutes be ratified at the next meeting. The GM is largely an information sharing opportunity and there were no issues on which to vote.

The group agreed to continue.

Apologies:

James Houghton	Craig Baker & Susan-Martin Baker	Warwick Daw
Ingrid Keegel	Maureen Bowmaker	Paul Burton
Caroline Strano	Nathan Hebbard	Suzy Burton
Debra Caulfield		

1b. Proxies

Proxies were recorded from: Nil

2. Confirmation of Minutes of General Meeting held 12th September 2018.

The Chairman advised that the Minutes of the last GM had been on the NWPOA website and also distributed tonight.

Motion: That the Minutes of the General Meeting of 12th September 2018 be adopted as true and correct.

Move	Seconded	Decision	Action items arising
Norman Davey	Pam Bauze	Carried	Nil

There was no business from the 12th September minutes

4. Newport Watch report – Pamela Bauze

Pam Bauze addressed the report which was included in the Handout.

Motion: That the Newport Watch Report be accepted.

Move	Seconded	Decision	Action items arising
Pam Bauze	Joy Herrigan	Carried	Nil

5. NWPOA Update / President's Report

Murray Gellert addressed the President's report which was included in the handout. It was also mentioned that at the earlier NWAG meeting there are two dredging programs planned. A tender to address issues in the main entrance channel & a second tender to address those canals planned to be dredged this program. These canals are Kingfisher Zone 1, Northern Marina, Seagull, Heron, Kestrel Zones 3 & 4, Osprey, Seahawk, Spoonbill, Ibis, Albatross Zone 5 and Jabiru Zones 1, 2&3.

It was again mentioned that residents believe the earthworks from the Stockland development is responsible for the two humps in Jabiru and that council should be checking recent surveys to confirm this and ask Stockland to contribute to the dredging cost. This will again be raised by via NWAG.

In response to Murray Gellert's question at NWAG, NWPOA were advised that Stockland have dredged the entrance to the lock and access into the main channel. Council have requested Stockland provide a survey showing the dredging has been completed satisfactorily

6. Presentations

None on the night.

7. General and Other Business

7.1 There was some discussion around the use of the piles outside the new lock and again concerns raised about effectiveness of the piles if they are intended to queue boats waiting for the lock and potential congestion.

7.2 Following on from 7.1 it was asked if the piles are designed to keep boats away from the discharge from the lock, is this discharge a concern for boat operators.

7.3 The issue of generator noise coming from the lock area was mentioned.

7.4 The issue of the Council pontoon Lease form was raised. Clarification from Council is to be sought.

Concluding comments were made:

- Ray Prince recommended that Residents with issues should forward these matters to Councillor James Houghton in written format. Ray and other attendees remarked that James does respond to these requests and that often this process is quicker than going through the more formal NWAG / Council processes.
- Kenlie Williams thanked Pam Bauze and Newport Watch for their efforts on behalf of members.

8. Next Meeting

The next General Meeting of the Association will be held on Wednesday 11th September 2019.

9. Closure

The Chairman declared the meeting closed at 8:20 pm and invited the attendees to remain for a catch up and light refreshments.

NEWPORT WATCH REPORT PRESENTED AT THE
ANNUAL GENERAL MEETING OF NWPOA – Wednesday 11th September, 2019

Newport Watch, is an activity of Newport Waterways Property Owners Association and was established as the neighbourhood watch part of the Association early in 1986, becoming the first Neighbourhood Watch group in Queensland and is registered with Neighbourhood Watch Queensland as Redcliffe 20. Members of NWPOA automatically become members of Newport Watch, including wet and dry blocks, covering the areas of Newport Estate and Isles of Newport. The total area is divided into 37 zones and each zone has a Zone Captain who is usually a resident living in that zone who meets and greets residents, delivers bi-monthly Newsletters and encourages community involvement and watching out for neighbours in their zones. This does not always apply as it is hard to gain volunteers who are prepared to become involved, and as a result some Zone Captains cover more than one zone and at present we have five zones without a Zone Captain. If anyone is interested, please see me following the meeting and we will arrange a meeting to provide further information. Zone Captains Patsy Gaddes (Zone 3) and Trevor Uberstein (Zone 25) resigned early in the year and we thank them for the voluntary work they carried out over the years and wish them well.

Newport Watch does not cover the Stockland Estate except where residents who are facing the canal side may wish to join. We had a meeting with an interested party from the Estate re forming a neighbourhood watch group and gave them a lot of information about our group and offered to assist them in any way. We have had no further contact. Often in the article "Street Watch" in the local paper where "Newport" is listed, it is not our area but somewhere in the Stockland Estate who are really having problems with car break-ins, thefts etc.

Our quarterly Newport Watch meetings are held locally and residents are encouraged to attend to meet their Zone Captains and hopefully some neighbours as well. A police representative from the District Crime Prevention section of South Moreton District Police who is located at Redcliffe Police Station attends the meetings, and presents attendees with a map highlighting where break-ins and burglaries have occurred. Our community of Newport maintains a relatively low number of offences compared to the rest of the Peninsula, which seems to indicate that Newport Watch works well. We try to have guest speakers at some of the meetings and this year that has included a gentleman speaking on recycling household waste and a detective to speak on the programme introduced into the Moreton Police District called **Virtual Eyes on Crime**. We have spoken many times about a programme run in Mackay and down south called the **Community Camera Alliance programme** and Virtual Eyes on Crime is run on a similar basis and has commenced in our area. It is a voluntary closed circuit television (CCTV) registration aiming to promote the positive relationship between the community and police by encouraging the registration of CCTV systems located in the community and can cover households and businesses to enable police to gain quicker access to security footage when an incident occurs. We have issued our members with an information sheet and registration form and do hope that you will provide the information to our local police station. Registration forms are available tonight if anyone would like one.

The Association held a **Dogs on Patrol** day in June and we are planning a **Tamper Proof Screw Day** later in the year or earlier next year. These events are held alongside the Moreton Bay Boat Club and we are most grateful for the support, assistance, and equipment that the Club provides us with, as it is an ideal area for these events. Newport Watch has also been represented at the NHWQ State Conference held in Southport, Coffee with a Cop event here in Redcliffe, and the quarterly district meetings at North Harbour, Redcliffe PCYC and Bribie Island.

The Association purchased more "Newport Watch" signs as they were necessary to replace those damaged or removed from under the street name signs. Let us know if your "Newport Watch" sign needs replacing at any time. Our thanks to Councillor James Houghton who arranges for MBRC to replace the signs for us.

Once again, we sincerely thank our Zone Captains and volunteers for the valuable service they provide to the Association and their community in various ways, and to the Oyster Point Scout Group for the continued use of their hall for our meetings. **THANK YOU**

Pamela Bauze – Area Coordinator, Newport Watch.

---o0o---

MEMBER COURTESY TRAILER:

The trailer for the use of members has been a wonderful initiative and has been used for many purposes and brought new members into the Association. We also have a net which fits the trailer which can be borrowed as well.

Our thanks to Committee member Josh Kindred for allowing us to house the trailer on the Marina, which makes it a central and accessible place for people to pick up and return.

During the past twelve months, the trailer has been **used 83 times** by resident members. We also thank those borrowing the trailer for returning it clean, and in the same condition.

MORETON BAY REGIONAL COUNCIL

NEWPORT CANAL MAINTENANCE FUND

FINANCIAL STATEMENT AS AT 30 JUNE 2019

Financial Year Ended	Audited 2010/11	Audited 2011/12	Audited 2012/13	Audited 2013/14	Audited 2014/15	Audited 2015/16	Audited 2016/17	Audited 2017/18	Unaudited 2018/19
Receipts/Revenue									
Rates & Charges	780,515	780,515	663,416	662,552	662,120	661,012	729,568	833,690	959,379
Less Discounts	-	-	-	-	-	-	-	-	-
Less Remissions	-	-	-	-	-	-	-	-	-
Plus Rates Interest	1,760	2,271	2,067	1,732	1,712	1,305	1,684	3,874	10,872
Usage fees	-	2,573	-	-	-	-	-	-	-
Interest Received	198,528	197,090	145,175	44,022	453	(49,560)	(53,295)	(49,780)	-
Administration Subsidy from General Rate	78,000	78,000	66,342	66,342	66,342	66,342	80,940	89,808	97,810
Total Receipts/Revenue	1,058,803	1,060,449	876,999	774,648	730,627	679,098	758,897	877,592	1,068,060
Expenditure									
Access Channel Maintenance									
General Operations and Maintenance	-	-	-	-	-	-	-	-	-
Navigation Aids	-	-	-	-	-	-	-	-	-
Spoil Disposal	-	-	-	-	-	-	-	-	-
Residential Canals Maintenance									
General Operations and Maintenance	170,345	104,043	105,594	157,427	139,105	61,804	151,122	65,258	3,020
Spoil Disposal	325,068	112,576	1,783,340	592,694	1,832,328	140,550	241,998	1,091,812	-
Dredging	62,389	593,146	29,600	470,618	184,768	705,916	288,232	1,085,223	26,487
Beaches	-	-	494,046	408,654	1,222,022	483,795	-	-	-
Sand Replenishment	333,549	225,287	2,400	-	-	-	-	-	-
Signs	-	-	-	-	-	-	-	-	-
Water Quality	-	-	11,457	9,622	4,850	11,121	9,766	-	-
Marina Maintenance									
General Operations and Maintenance	-	-	-	-	-	-	-	-	-
Total Maintenance Expenditure	891,351	1,035,052	2,426,436	1,639,014	3,383,073	1,403,185	691,118	2,242,293	29,507
Result									
Surplus/(Deficit) for the year	167,452	25,397	(1,549,437)	(864,366)	(2,652,446)	(724,086)	67,779	(1,364,701)	1,038,553
Total Expenses and Appropriations	1,058,803	1,060,449	876,999	774,648	730,627	679,098	758,897	877,592	1,068,060
Accumulated Surplus/(Deficit) Closing Balance	\$ -	\$ -	\$ -	\$ -	\$ 0				
CANAL MAINTENANCE RESERVE FUND									
Opening Balance	3,402,990	3,570,442	3,595,839	2,046,402	1,182,036	(1,470,410)	(2,194,496)	(2,126,717)	(3,491,417)
Transfers from the Canal Fund	-	-	(1,549,437)	(864,366)	(2,652,446)	(724,086)	-	(1,364,701)	-
Transfers to the Canal Fund	167,452	25,397	-	-	-	-	67,779	-	1,038,553
Closing Balance Reserve Fund	\$ 3,570,442	\$ 3,595,839	\$ 2,046,402	\$ 1,182,036	\$ (1,470,410)	\$ (2,194,496)	\$ (2,126,717)	\$ (3,491,417)	\$ (2,452,864)

Notes:

a) Where the closing balance of the Canal Maintenance Reserve Fund is a credit, the fund is in deficit.