

## Minutes of NWPOA General Meeting

<b>Meeting type</b>	General Meeting
<b>Venue</b>	Oyster Point Scout Hall – Scarborough
<b>Chairperson</b>	Murray Gellert – President
<b>Date</b>	Wednesday 16 <sup>th</sup> September, 2020
<b>Opened time</b>	8:10 pm
<b>Closed time</b>	9:00 pm
<b>Attendance</b>	See Appendix 1

### 1a. Welcome and Apologies

The Chairman welcomed all in attendance. A quorum requires 17 properties represented in person or by proxy. A quorum was achieved.

#### Apologies:

Renee Walls (Maybe)	19/20	Kelly Harvie (Maybe)	20/21
Jim Snow (Maybe)	20/21	Terry Sinkinson	20/21
Debra A Kelly (Maybe)	20/21	Wendy Warren	20/21
Kim Van Scherpenseel	19/20	Caroline Strano	20/21
Charlene Clark	19/20	John Snow (Maybe)	20/21
Janet Murray	20/21	Paul Burton	20/21
Suzy Burton	19/20	Lisa Green	20/21
John Kendall	20/21	Vickie Templeman	19/20
Steve Penman	20/21	Kenlie & Paul Williams	20/21

### 1b. Proxies

28 Proxies were recorded. See List at Appendix 2

### 2. Confirmation of Minutes of General Meeting held 11 March 2020

The Chairman advised that the Minutes of the last GM had been on the NWPOA website and also distributed tonight.

<b>Motion:</b> That the Minutes of the General Meeting of 11th March 2020 be adopted as true and correct.			
Move	Seconded	Decision	Action items arising
Fay Hope	Pam Bauze	Carried	Nil

### 3. Business Arising from the Minutes

The Chairman asked if there was any business from the minutes & advised that any Business arising from the March minutes would be addressed later in the meeting under General Business.

There was no Business Arising from the previous general Meeting Minutes.

#### 4. Newport Watch Report – Pamela Bauze

Pam Bauze addressed the meeting to deliver her Report which is attached at Appendix 3

Moved	Seconded	Decision	Action items arising
P Bauze	Maureen Bowmaker	Carried	Nil

#### 5. NWPOA Update / President's Report

The Presidents Report was included in the AGM papers and addressed at that meeting immediately prior to this General Meeting.

#### 5. MBRC Issues

The Secretary (Terry Moore) addressed the meeting and summarised the issues raised by Jeremy Trotman of MBRC in relation to 27 complaints from the Dredging Contractor of vessels etc obstructing dredging operations.

See email at Appendix 4 for full details.

Terry also noted that the MBRC Canal Fund Details for FY 19/20 (unaudited) included in the meeting agenda and papers. The item is again attached at Appendix 4.

Moved	Seconded	Decision	Action items arising
Terry Moore	?	Carried	TM to arrange wider distribution of concerns – email and website

#### 6. Presentations –

Our newly elected Division 5 Councillor (Cr Sandra Ruck) addressed the meeting and noted that she is a long-term resident of the area and member of NWPOA, so is aware of local issues

Laura Valenti demonstrated the new website and made some comments:

- 1 Thanked Josh Kindred for providing the AV equipment to allow the demonstration.
- 2 Noted the site is still a work in progress, with the consultant designer still fine tuning it.
- 3 Encouraged members to explore and use it.
- 4 Asked for photos to be added to gallery.
- 5 Believes it will assist recruiting new members.
- 6 Noted Business Directory is operating now
- 7 Volunteered to help any business owners to set up content etc.
- 8 Noted non-member business owners can register and advertise.
- 9 Discussion followed re self-service/templates and annual fees on joining.
- 10 Noted that the cost/benefit ratio was better than print advertising as the website is a one-off, not a repeat printing, cost.
- 11 Raised the issue of generating community pages.

Moved	Seconded	Decision	Action items arising
Laura Valenti	Ann Moore	Carried	

## 7. General and Other Business

### Committee Vacancies

Noted all positions filled at tonight's just finished AGM.

### Any Other General Business?

#### Newsletter – Format, Distribution etc

M Gellert initiated discussion in relation to future direction of the Association newsletter. The following points were raised in the following discussion:

- 1 Production has been erratic this year.
- 2 Past used A3 format via Zone Captains and Membership Registrar.
- 3 All agreed A3 was a particularly good product, but expensive (cost and manhours) to produce and distribute.
- 4 Do we know who wants online/hard copy?
- 5 Question how many members no email? (About 50 – 55 at last count).
- 6 If no email should still get hard copy via Zone Captains!
- 7 Opinion expressed need to be digital not a PDF file as both would take too much time.
- 8 Noted that with digital version members can access from anywhere – don't need to be at home.
- 9 Noted that all hard copy a lot of work in printing and distributing.
- 10 Noted that we need A4 printable version as well as online.

**Consensus** Need email plus hard copy.

**Council Dredging** Costs about \$3.1 M. MBRC FY 19/20 Report at Appendix 5.

**Water Quality Testing** Trevor Anger reported seeing large numbers of dead fish in main canal– both out in bay and within local entrance canal. Asked issue to be raised at next NWAG meeting with MBRC.

## 8. NWPOA Membership Fees

Treasurer David Clair noted no change to fees since before 2011. (No records prior 2011). He further noted that the Association has made a loss in the last 2 years.

<b>Motion:</b> That from FY 21/22 fees for both Wet and Dry blocks be increased by \$5.00 to \$20 and \$15 respectively			
Move	Seconded	Decision	Action items arising
David Clair	Terry Moore	Carried	Charge new fee next FY

## 9. Next Meeting

The next General Meeting of the Association will be held on Wednesday 10<sup>th</sup> March 2021.

## 10. Closure

The Chairman declared the meeting closed at 9:00 PM

**Appendix 1**

**NWPOA GM 16 Sep 2020  
Attendance Record**

Pam Bauze	Fay Hope
Murray Gellert	Clive Burrows
Catriona Lightfoot	Graeme & Colleen Cadwallader
Jean Turnbull	Anne & David Andrews
Maureen Bowmaker	Ken Butcher
Reva Mayfield	Martin Kelly
Tom & Joy Herrigan	Trevor & Sonia Anger
Norman Davey	Sandra Ruck
Sara & Dave Rodwell	Laura & David Clair
Josh Kindred	Ray Prince
Ann & Terry Moore	

A total of 21 Memberships was present.

## NWPOA General Meeting 16 September 2020 - Proxy Vote Record

Seq	Name	Address	Financial Member Y/N	Proxy Given To:
1	Janet Murray	34 Australia Ct NEWPORT	Y	Terry Moore
2	Wendy Warren	59 Lionhart Cr Newport	y	Pam Bauze else Jean Turnbull
3	Susan Ann Cuerdan	10 Thistle Ct NEWPORT	Y	David Clair
4	Bradley Edwards	6 Thistle Ct NEWPORT	N	David Clair
5	Peter Dolley	11 Thistle Ct NEWPORT	Y	David Clair
6	Simon & Nicole Hagen	13 Enterprise Ct NEWPORT	N	Maureen Bowmaker else Pam Bauze
7	Ian & Anita Adams	48 Courageous Ct NEWPORT	Y	Clive Burrows else Pam Bauze
8	Ian & Kaye Gleeson	43 Courageous Ct NEWPORT	Y	Clive Burrows else Pam Bauze
9	Peter & Ann Groot	39 Courageous Ct NEWPORT	Y	Clive Burrows else Pam Bauze
10	Sandra & Tony McAliece	38A Courageous Ct NEWPORT	Y	Clive Burrows else Pam Bauze
11	Henry & Sybil Mandryk	36 Courageous Ct NEWPORT	Y	Clive Burrows else Pam Bauze
12	Ian & Beverly Townsend	35 Courageous Ct NEWPORT	Y	Clive Burrows else Pam Bauze
13	Terry Redfern & Cheryl Morgar	31 Courageous Ct NEWPORT	Y	Clive Burrows else Pam Bauze
14	Bill & Ray Him	29 Courageous Ct NEWPORT	Y	Clive Burrows else Pam Bauze
15	Mick & Debra-Ann Roza	28 Courageous Ct NEWPORT	Y	Clive Burrows else Pam Bauze
16	Ern & Val Patterson	27 Courageous Ct NEWPORT	Y	Clive Burrows else Pam Bauze
17	Robert Hynes	24 Courageous Ct NEWPORT	Y	Clive Burrows else Pam Bauze
18	Geoff & Carolyn Kerr	19 Courageous Ct NEWPORT	Y	Clive Burrows else Pam Bauze
19	Helga & David Brice	12 Courageous Ct NEWPORT	Y	Clive Burrows else Pam Bauze
20	Jerry & Diane Emberly	7 Courageous Ct NEWPORT	Y	Clive Burrows else Pam Bauze
21	Merv & Martlene Waldron	8 Courageous Ct NEWPORT	Y	Clive Burrows else Pam Bauze
22	Nigel & Janet Bucknell	5 Courageous Ct NEWPORT	Y	Clive Burrows else Pam Bauze
23	John & Gloria King	4 Courageous Ct NEWPORT	Y	Clive Burrows else Pam Bauze
24	Suzanne Greasley	8 Aurora Pl NEWPORT	Y	Pam Bauze
23	Ian Carvolth & Anne Novley	115 Griffith Rd NEWPORT	Y	Pam Bauze
24	Peter Wilkinson	3 Australia Ct NEWPORT	Y	Pam Bauze
25	Mark Rossetto	23 Australia Ct NEWPORT	Y	Pam Bauze
26	Ron Lewis	18 Mariner Ct NEWPORT	Y	Pam Bauze
27	Coralie Sinkinson	50 Southern Cross Dv NEWPORT	Y	Pam Bauze
28	Brenton Keats	29 Reliance Ct NEWPORT	Y	Pam Bauze

**NEWPORT WATCH REPORT PRESENTED AT THE**

**GENERAL MEETING OF NWPOA – Wednesday 16<sup>th</sup> September 2020.**

**Newport Watch** is the neighbourhood watch activity of Newport Waterways Property Owners Association and was established as part of the Association early in 1986, becoming the first Neighbourhood Watch group in Queensland and is registered with Neighbourhood Watch Queensland as Redcliffe 20. Members of NWPOA automatically become members of Newport Watch which includes wet and dry blocks covering the areas of the original Newport Estate and Isles of Newport. The total area is divided into 37 zones and each zone has a Zone Captain who is usually a resident living in the zone who meets and greets residents, delivers bi-monthly Newsletters, and encourages community involvement and watching out for neighbours in their zones. It is becoming increasingly more difficult to gain volunteers who are prepared to become involved, and as a result some zone captains cover more than one zone, and at present we have five without a zone captain. If anyone is interested in taking on a zone, please see me following the meeting and we will arrange a time to provide further information. It is not a difficult task.

Newport Watch does not cover the Stockland Estate except where residents who are on the canal side (not the lake) may wish to join, as NWPOA has regular meetings with Moreton Bay Regional Council regarding the maintenance of the canals. It has come to our attention that initially a patrol group was commenced in that area and now has a neighbourhood watch group established calling themselves Newport Neighbourhood Watch. This naming has been very disappointing on our part and we are looking into the matter further. The Stockland area was going through a lot of thefts, break-ins and car stealing and the group there has done a good job with lowered crime rates. It is just the name of the group that is a problem, and confusion has already occurred on face book sites.

Newport Watch meetings are held every three months in February, May, August and November on the third Tuesday at the Oyster Point Scout Hall and residents are encouraged to attend to meet their Zone Captains, along with other neighbours. A police presence from the District Crime Prevention section of South Moreton District Police located at Redcliffe attends these meetings and offers attendees a map highlighting where break-ins and burglaries have occurred in the previous three months. On occasion we also have a guest speaker and at our meeting in August welcomed Micah Lean, a young man who works for Encircle Redcliffe Neighbourhood Centre based at Lamington Drive, Redcliffe. There are quite a few crime problems in the Redcliffe/Margate area and there is no NHW group, so Kerri-Anne Dooley of Crime Stoppers reached out to ask if there are opportunities for crime prevention organisations in partnership with Queensland Police Service to collaborate on community safety projects. She has arranged meetings of various groups including Newport Watch, to endeavour to get something moving in those districts.

I am not sure what happened to the **Virtual Eyes on Crime** programme in the Moreton area, but was very interested to see that in May this year Mark Ryan MP, Minister for Police and Minister for Corrective Services launched the **Community Camera Alliance programme** in North Brisbane. Some of our members registered for this CCTV programme and if anyone is interested, I have information sheets and registration forms to explain how this programme operates.

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This has been an unsettling year with Covid-19 and the restrictions involved. We have had Zoom Management Committee meetings, our May Newport Watch meeting was cancelled, and our Newsletters sent out by email. We have not been able to carry out planned activities such as Dogs on Patrol and Tamper Proof Screw Days or even Sundowners. The NHWQ annual State Conference has been cancelled and even the District meetings are on stand-by.

I believe that crime episodes in the area, while they certainly occur, would actually be a lot worse without the vigilance of neighbours keeping an eye on neighbouring properties and also those directly across the canals. The display of Newport Watch street signs with the cooperation of Moreton Bay Regional Council, and house stickers provided by the Association also reinforces the presence of Newport Watch. Our thanks to Councillor Sandra Ruck who promptly arranged for some missing street signs to be replaced following our August meeting.

The Association welcomes your involvement in areas of interest to you, or in any way you could assist would be appreciated. Just ask what is involved – I can assure that none of the roles are onerous and you meet some interesting people.

As always we sincerely thank our Zone Captains and volunteers for the valuable service they provide to the community through Newport Watch and the Association, and to the Oyster Point Scout Group for the continued use of their hall for our meetings. **THANK YOU.**

Pamela Bauze – Area Coordinator, Newport Watch.

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### **MEMBER COURTESY TRAILER:**

The courtesy trailer for the use of members continues to be a great initiative and has been used by many members for a host of purposes and has brought new members into the Association. There is an adapter if required and a trailer net that can be borrowed as well.

Since the last AGM the trailer has been **used 88 times** by resident members even while cancelled for a period at the beginning of Covid-19. We thank those borrowing the trailer for returning it clean, in the same condition, and reporting any problems that may occur.

Our special thanks to committee member Josh Kindred for allowing us to house the trailer on the Marina, making it accessible and in a central spot for people to pick up and return.

## Newport Dredging - Vessel Obstructions

*Email from Jeremy Trotman at MBRC*

Hello Terry

We have an issue that we would like you to raise at your AGM, if it is considered appropriate by you and your Committee.

The dredging Contractor at Newport (Hall Contracting) has provided Council with a number of formal notices regarding vessel obstructions in the canal estate - i.e. boats, sea-pens, air-docks etc that have not been temporarily relocated by the Residents, to allow dredging to take place near/around the property's pontoons.

To date, Hall have notified us of **27** Newport properties where these obstructions have remained in place during the works. We feel that this is an issue for which Residents need to be better informed about the potential consequences of not moving their boats/air-docks, etc, (not just for this dredging campaign, but for future Newport canal system dredging campaigns generally). Residents need to bear in mind that for properties where boats, sea-pens, air-docks etc. remain in place, it makes it very difficult for the Contractor to complete his works safely and effectively to the required dredging design lines (not to mention potential delays). It is quite possible that silt will remain in place, above the design levels, at these properties, where the obstructions have not been moved. Consequently, Council will not be so sympathetic to those residents who advise of siltation in front of their pontoons, where reasonable access has not been facilitated.

Residents should bear in mind that at the beginning of the project, Council issues a Project Notice to all Canal Residents to advise that the dredging works are due to take place. Hall have also provided us with the following summary regarding their procedure for contacting Residents, and coordinating the temporary relocation of boats etc:

1. *Hall send out successive letters (mailbox drop) for each canal a week ahead of mobilising to ensure vessels are moved.*
  2. *For anyone who provided a phone number; Halls will ring or text to confirm a day or two out.*
  3. *However, for those who have not responded to letters, Hall will have no contact.*
  4. *For residents who haven't relocated their vessels; (but have responded to Hall), some of these residents tend to advise that they don't require any additional depth for their vessel or they are away during the period of dredging and are unable to house the vessel elsewhere.*
  5. *Where the vessel/air-dock is able to be easily swung out of the way; Hall's crew, under the residents supervision assist in moving their vessels/air-dock to one side to enable dredging to be undertaken around the pontoon.*
- *For residents who haven't provided a contact number; where possible, we ask their neighbour to keep them informed.*

*Other reasons provided by residents (for not relocating boats etc):*

- *Elderly resident – unable to relocate vessel*
- *No trailer to remove vessel from the water*
- *Air-dock/sea-pen is fixed to pontoon and difficult to have relocated.*
- *Rented pontoons - vessel is not owned by resident. Vessel owner lives elsewhere or interstate and is unable to make arrangements to have vessel moved.*
- *Fibre glass boats are reluctant to relocate due to the potential discolouring of their hull (Remain in sea-pen or air-dock)*



Please let us know if you are able to include this item on your Agenda for the AGM, or if you have any questions. It would be interesting to hear of feedback on this issue - so that we could all learn how communication and coordination of this work may be continually improved.

Best regards

Jeremy

**Jeremy Trotman**

**Canals Planning Officer**

Drainage, Waterways and Coastal Planning

Engineering, Construction & Maintenance

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Canal Maintenance Report – MBRC

**MORETON BAY REGIONAL COUNCIL**

**NEWPORT CANAL MAINTENANCE FUND**

**FINANCIAL STATEMENT AS AT 30 JUNE 2020**

Financial Year Ended	Audited	Audited	Audited	Audited	Audited	Audited	Audited	Audited	Audited	Audited	Audited	Unaudited
	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20		

<b>Receipts/Revenue</b>	780,515	780,515	663,416	662,552	662,120	661,012	729,568	833,690	959,379	1,059,079		
Rates & Charges	-	-	-	-	-	-	-	-	-	-		
Less Discounts	-	-	-	-	-	-	-	-	-	-		
Less Remissions	-	-	-	-	-	-	-	-	-	-		
Plus Rates Interest	1,760	2,271	2,067	1,732	1,712	1,305	1,684	3,874	10,872	10,266		
Usage fees	198,528	197,090	145,175	44,022	453	(49,560)	(53,295)	(49,780)	-	-		
Interest Received	78,000	78,000	66,342	66,342	66,342	66,342	80,940	89,808	97,810	114,171		
Administration Subsidy from General Rate	-	-	-	-	-	-	-	-	-	-		
<b>Total Receipts/Revenue</b>	<b>1,058,803</b>	<b>1,060,449</b>	<b>876,999</b>	<b>774,648</b>	<b>730,627</b>	<b>679,098</b>	<b>758,897</b>	<b>877,592</b>	<b>1,068,060</b>	<b>1,183,516</b>		

<b>Expenditure</b>												
<b>Access Channel Maintenance</b>												
General Operations and Maintenance	-	-	-	-	-	-	-	-	-	-		
Navigation Aids	-	-	-	-	-	-	-	-	-	-		
Dredging & Spoil Disposal	-	-	-	-	-	-	-	-	-	-		
<b>Residential Canals Maintenance</b>												
General Operations and Maintenance	170,345	104,043	105,594	157,427	139,105	61,804	151,122	65,258	3,020	99,021		
Spoil Disposal	325,068	112,376	1,783,340	592,694	1,832,328	140,550	241,998	1,091,812	-	500,659		
Dredging	62,389	593,146	29,600	470,618	184,768	705,916	288,232	1,085,223	26,487	477,787		
Beaches	-	-	494,046	408,654	1,222,022	483,795	-	-	-	-		
Sand Replenishment	333,549	225,287	2,400	-	-	-	-	-	-	-		
Signs	-	-	-	-	-	-	-	-	-	-		
Water Quality	891,351	1,035,052	11,457	9,622	4,850	11,121	9,766	-	29,507	1,077,467		
<b>Marina Maintenance</b>												
General Operations and Maintenance	-	-	-	-	-	-	-	-	-	-		
<b>Total Maintenance Expenditure</b>	<b>891,351</b>	<b>1,035,052</b>	<b>2,426,436</b>	<b>1,639,014</b>	<b>3,383,073</b>	<b>1,403,185</b>	<b>691,118</b>	<b>2,242,293</b>	<b>29,507</b>	<b>1,865,690</b>		

<b>Result</b>												
Surplus/(Deficit) for the year	167,452	25,397	(1,549,437)	(864,366)	(2,652,446)	(724,086)	67,779	(1,364,701)	1,038,553	(682,174)		
	167,452	25,397	(1,549,437)	(864,366)	(2,652,446)	(724,086)	67,779	(1,364,701)	1,038,553	(682,174)		
<b>Total Expenses and Appropriations</b>	<b>1,058,803</b>	<b>1,060,449</b>	<b>876,999</b>	<b>774,648</b>	<b>730,627</b>	<b>679,098</b>	<b>758,897</b>	<b>877,592</b>	<b>1,068,060</b>	<b>1,183,516</b>		

<b>Accumulated Surplus/(Deficit) Closing Balance</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>CANAL MAINTENANCE RESERVE FUND</b>												
Opening Balance	3,402,990	3,570,442	3,595,839	2,046,402	1,182,036	(1,470,410)	(2,194,496)	(2,126,717)	(3,491,417)	(2,452,864)		
Transfers from the Canal Fund	-	-	(1,549,437)	(864,366)	(2,652,446)	(724,086)	-	(1,364,701)	-	-		
Transfers to the Canal Fund	167,452	25,397	-	-	-	-	67,779	-	1,038,553	(682,174)		
	167,452	25,397	(1,549,437)	(864,366)	(2,652,446)	(724,086)	67,779	(1,364,701)	1,038,553	(682,174)		
<b>Closing Balance Reserve Fund</b>	<b>\$ 3,570,442</b>	<b>\$ 3,595,839</b>	<b>\$ 2,046,402</b>	<b>\$ 1,182,036</b>	<b>\$ (1,470,410)</b>	<b>\$ (2,194,496)</b>	<b>\$ (2,126,717)</b>	<b>\$ (3,491,417)</b>	<b>\$ (2,452,864)</b>	<b>\$ (3,135,038)</b>		

**Notes:**  
Where the closing balance of the Canal Maintenance Fund is a positive number, the fund is in surplus.