

Draft Minutes for Annual General Meeting 30 September 2024

Meeting type	Annual General Meeting
Venue	Redcliffe Dolphins Leagues Club, Redcliffe
Chairperson	Craig Baker, President
Date	Monday 30 September 2024
Opened time	19:07
Closed time	19:24
Attendance	12 + 2 proxies

1. Welcome and 2. Apologies

The President (Chairman) will open the meeting at 7: 00pm and welcome all present and acknowledge any Guests present.

Quorum Present? Yes (13 required).

Attendees:

Craig Baker, Susan Martin-Baker, Graeme Cadwallader, Colleen Cadwallader, Marty Tullemans, Tony Agostino, Ilona Agostino, Trevor Uberstein, Denise Uberstein, Andrew Kelly, Anne Andrews, David Andrews

Apologies:

2. Proxies

Chairman to seek names of proxies held, in addition to those previously advised and noted below:

Proxies have been recorded from:

Name	Proxy To
1. Denis Keitley	Marty Tullemans
2. Gerardine and Robert Young	Morgan Grant

3. Confirmation of Minutes of the Annual General Meeting held 16 November 2022

The Chairman to note that the draft Minutes of the last AGM have been circulated to all members.

Chairman will seek confirmation of the Minutes:

Motion: That the Minutes of the Annual General Meeting of 23 September 2023 be adopted as true and correct.			
Moved	Seconded	Decision	Action items arising
M Tullemans	G Cadwallader		

4. NWPOA Committee Report – Craig Baker

The President will present his report – (to be attached in Appendix 1)

Motion: That the President's Report be accepted.			
Moved	Seconded	Decision	Action items arising
S Martin-Baker	T Agostino		

Carried: Unanimous

5. Treasurer's Report – Craig Baker

Treasurer to present the Annual Financial Report – (to be attached at Appendix 2.)

Motion: That the financial report be adopted.			
Moved	Seconded	Decision	Action items arising
A Kelly	T Uberstein		

Carried: Unanimous

NWPOA has \$7458 in Bank Account.

Total Expenses: \$2658 Surplus \$1797

Expenses YE June 2023 \$6393 – Differences mainly due to the Christmas on the Canal functions which was disrupted by the cancellation of a boat by the Coastguard, and stationery/printing costs. Printing now done in house.

Letter drop and email drop produced some new members and some returning from previous years. S Martin-Baker presented the membership figures. Membership: 194 Current Financial members.

7. Election of Officers

The Chairman is to declare all positions on the Management Committee vacant and arrange a Presiding Officer to chair the Election Process.

The Presiding Officer notes no nominations were received 14 days prior to the meeting.

The Presiding Officer is then to call for nominations from the floor for the vacancies below and supervise the voting process if multiple nominations exceed the available position(s).

President	Craig Baker
Vice-President	Clive Burrows
Secretary	Susan Martin-Baker
Treasurer	Craig Baker
Membership Registrar Officer	Susan Martin-Baker
Website and IT Administration	Marty Tullemans
Trailer Manager	Graeme Cadwallader
Committee Member	Tony Agostino
Committee Member	Colleen Cadwallader
Committee Member	Andrew Kelly
Committee Member	Morgan Gran

8. AOB

General discussion.

S Martin-Baker – notice that the committee only meets once every two months. The NWAG meetings have changed the whole thrust of NWPOA's purpose. This is by representing the canal owner's interests and concerns to Council. An invitation was extended to members to direct their concerns re canal properties to NWPOA and they will be presented to Council if they will accept them. The other main focus is on the festivities at Christmas. And Sundowners.

G Cadwallader expressed support and thanks to the President C Baker for his efforts on behalf of the canal owners.

C Cadwallader expressed support and thanks to S Martin-Baker for her work as Secretary.

The trailer continues to be a major drawcard for membership of NWPOA.

9. Closure

The Chairman advises that the next AGM is planned for September 2025

The Chairman will close the meeting.

Appendix 1

President's Report 2024

Thank you all for coming.

This is my second year as President. The committee has been the driver for the continued improvement to the operation of NWPOA. My thanks to all the committee members mentioned below for their contribution and hard work.

I would like to thank Graeme and Colleen Cadwallader for organising our 2023 Christmas activity - Santa on the Canal on Christmas day. Marty Tullemans supplied his boat along with Clive Burrows as an exceptional Santa and Tony Agostino as crew.

Graeme and Colleen have our 2024 Christmas activities ,Pipers on the Canal and Santa on the Canal, ready to roll with Clive as Santa if he is available.

Graeme Cadwaller manages the trailer with the help of the booking calendar in the web page and Tony Agostino as our maintenance guy. Trailer use continues to build. We have 5 plus trailer uses a month.

Marty Tullemans has spent hundreds of hours rebuilding our website. He also created the trailer booking calendar. He uploads relevant and information of interest to the website. Without Marty's IT input there would be no website and NWPOA would cease to function.

Clive Burrows for the NWPOA history and knowledge he brings to the committee.

Susan Martin-Baker is Secretary and Member Registrar. She also monitors our email address and will get answers and respond to any questions. Thanks to Susan's efforts we now have up to date information on our members. Susan manages the email communication with our members.

We have two new committee members.

Morgan Grant

NWPOA has been fortunate to have Morgan Grant, the secretary for NAG, with his knowledge of the history and intellectual property NAG has generated over the years, join NWPOA as a committee member. His role is to be one of our representatives at the NWAG meetings where his knowledge will be invaluable

Andrew Kelly

Andrew was at the General Meeting to formally close NAG. He was concerned at the demise of NAG and offered his services to NWPOA. Andrew is a well-established operator of childcare centres in Queensland and Victoria. Andrew will be one of our representatives on NWAG where his commercial acumen will be invaluable.

The NWPOA constitution sets out our first objective: To maintain and enhance the natural and built environment of the Newport Waterways Estate.

The NWAG (Newport Waterways Advisory Group) meets three times a year to review the maintenance and the expenditure of the canal property owners \$1600 Newport Canal maintenance levy. NWAG is the canal property owners' formal access to council (City of Moreton Bay).

We continue to maintain a collegial but constructive and enquiring approach in the NWAG meetings. The August 2024 minutes reflect NWPOA increased input to the meeting. The council view the NWAG meetings as their voice to the canal owners.

Morgan, Andrew and I represent NWPOA on NWAG.

A new addition to the NWAG meeting is Newport Lakes Body Corporate. The 200 waterfront property owners on the lake pay a annual levy of \$900. The body corporate is challenging the allocation and method in determining the levy.

NWPOA agree we need a review of the method and allocation of the Lake, marina and waterway levies and a method to manage the spend. A meeting with senior council finance and engineers is planned for the end of October.

A preferred method to control and manage costs would be to run the maintenance fund as a sinking fund. This would require dredging to be deferred until the funds build up in the fund.

The August NWAG minutes which have been circulated to members are well worth a read.

I cannot emphasis how important the NWAG meetings are and how important it is we challenge constructively the engineering and financial matters raised at the meeting. To this end we would welcome any financial or engineering input we can co-opt.

If any member or resident has a canal maintenance question for council send all the details to the NWPOA email address and we will raise with the council.

An updated constitution was submitted to the Office of Fair Trading in December 2023. We have been advised there is a backlog.

Morgan Grant is working on creating a new private NWPOA Facebook page for NWPOA members. We will shut down the current private and public Facebook pages as they have been corrupted.

I want to wish the new committee a productive year working on behalf of the members.

Craig Baker

President 2024

Announcements

Trailer

There is an availability calendar on the website plus contact details. Please use as it assists managing trailer usage.

Sundowners

Date: Last Sunday of the month

Venue: Endeavour Park - directly opposite Newport Drive

Time: 3:30pm-5pm

Bring: Drinks, Nibbles and a chair (as it may be busy).

Members of your committee will be there. We would love to meet and greet.

Email Address

Our email address NWPOA@newportwaters.com is monitored and any questions will be answered.

Website

The website www.newportwaters.com continues to be updated and is the window for waterways history and information.

NEWPORT WATERWAYS PROPERTY OWNERS ASSOCIATION INC

Trading, Profit and Loss Statement
For the Year Ended 30 June 2024

Income	2024	2023
Membership Subscriptions	4448	5814
Interest	7	3
Total	4455	5817
Less Expenditure		
AGM/General Meetings	300	150
Annual Return Fee	119	119
Functions Christmas	316	1423
Computer Expenses	181	408
Equipment		199
Gifts and Donations	200	600
Insurance	617	588
PO Box	154	147
Printing and Stationery	361	2578
Repairs & Maintenance		180
Trailer	410	
Total Expenditure	2658	6393
Profit	1797	-576
Cash and Cash Equivalents		
Bank of Queensland A/C 10141910	7458	2661
Bank of Queenslamnd A/C 21352615	0	3000
Total	7458	5661

NEWPORT WATERWAYS PROPERTY OWNERS ASSOCIATION INC

Statement by Members of the Committee

The Committee has determined that the Association is not a reporting entity and that this special purpose financial report should be prepared in accordance with account policies outlined in the Notes to the Financial Statements.

In the opinion of the Committee the accompanying Financial Statements:

1. Present a true and fair view of the financial position of Newport Waterways Property Owners Association Inc as of 30 June 2024 and its performance of the Year then ended.
2. At the date of this statement, there are reasonable grounds to believe that Newport Waterways Property Owners Association Inc will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:



Craig Baker
President



Susan Martin-Baker
Secretary

30 September 2024

NEWPORT WATERWAYS PROPERTY OWNERS ASSOCIATION INC

Certificate by Members of the Committee

I, Craig Baker of 3 Clipper Court, Newport,

I, Susan Martin-Baker of 3 Clipper Court, Newport, certify that

We attended the Annual General Meeting of the Association held on 30 September 2024.

The annual financial statements for the year ended 30 June 2024 were submitted to the members of the Association at the Annual General Meeting.



Craig Baker
President



Susan Martin-Baker
Secretary

30 September 2024